

METROPLAN BOARD OF DIRECTORS MEETING

December 20, 2017

AGENDA

1. Approval of Minutes of November 29, 2017
2. Approval of Financial Statement for November 2017
3. Agency Reports

ANNUAL MEETING AGENDA

4. Executive Director's Annual Evaluation
5. Adoption of 2018 Metroplan Budget
6. Report of Nominating Committee
 - A. Election of Board Officers for 2018
 - B. Presentation of the Jack Evans Regional Leadership Award
7. Signature Cards and Resolutions
8. Presentation of Gavel to Mayor Art Brooke

TRANSPORTATION AGENDA

9. Call for Projects: 2018 and 2019 TAP
10. 2018 Agreed Upon List of Projects (Hwy 5 Widening)
11. TIP Amendment and 2018 Agreed Upon List of Projects (30 Crossing)
 - A. 2016-2020 TIP Amendment
 - B. 2018 Agreed Upon List of Projects
12. Metroplan Board Announcements
13. Citizen Communications

ITEM 1. MINUTES OF THE NOVEMBER 29, 2017 BOARD MEETING

**Minutes of the
Metroplan Board Meeting
November 29, 2017**

Attending:

Mayor Bill Cypert, City of Cabot
Mayor Sammy Hartwick, City of Greenbrier
Mayor Sam Higdon, City of Guy
Mayor Janie Lyman, City of Haskell
Mayor Gary Fletcher, City of Jacksonville
Mayor Mark Stodola, City of Little Rock
Mayor Mike Watson, City of Maumelle
Mayor Joe Smith, City of North Little Rock
Mayor Mike Kemp, City of Shannon Hills
Mayor Virginia Young, City of Sherwood
Mayor Art Brooke, City of Ward
Mayor Terry Don Robinson, City of Wooster
Mayor McKenzie Riley, City of Wrightsville
Judge Jim Baker, Faulkner County
Judge Barry Hyde, Pulaski County
Judge Jeff Arey, Saline County
Ms. Jessie Jones, Arkansas Department of Transportation
Ms. Wanda Crawford, Rock Region Metro
Mr. Keith Keck, Hot Springs Village

***Indicates Proxy**

Metroplan

Tab Townsell
Casey Covington
Daniel Holland
Susan Markman
Timothy Miles
Cindy Segebarth
Allen Skaggs
Iris Woods

Guest

Ben Browning, ArDOT
Paul Simms, ArDOT
Tim Tennant, City of Benton

Leigh Anna Gildner, Congressman Hill's Office
Becca Green, Rock Region Metro
Amy Heflin, FHWA
Byron Hicks, McClelland Engineers
Earl Mots, Garver
Mary Carol Poole, Paschall Strategic
Barry Haas, citizen, City of Little Rock
John Hedrick, citizen, City of Little Rock
Richard Mays, citizen, City of Little Rock
Brad Walker, citizen, City of Little Rock
Jacob Denney, Arkansas Times
John Hoffheimer, Leader News
Noel Oman, Arkansas Democrat Gazette

Approval of Minutes

A motion to approve the minutes of the October 2017 Board meeting was made by Mayor Robinson seconded by Mayor Higdon and passed by the Board.

Approval of Financial Statements

A motion to approve the October 2017 Financial Statement was made by Mayor Higdon, seconded by Mayor Cypert and passed by the Board.

Item 3.

Agency Reports

A. Metroplan Executive Director's Report

Mr. Townsell stated to the Board that staff is working on a white paper reviewing the structure, history, and future of Metroplan. During the process of the I-30 Crossing issue Metroplan has had a chance to examine itself and determined how things can be done better.

Mr. Townsell reminded the Board that Mr. McKenzie has been tasked with helping staff in developing the paper. Metroplan's structure, along with other MPOs around the country will be examined to see if we can benchmark from their protocols. Additionally, we are

collecting thoughts from our committees, RPAC and TCC, and of course, Board members.

Mr. Townsell noted that these concepts would be discussed in greater detail during a Metroplan retreat early next year.

Mr. Townsell further stated that the Metroplan retreat will be revived in early spring of next year to allow those who have not had a “Metroplan 101” experience, or those who need a refresher course, to learn more about how Metroplan works and its impact in the region.

Mr. Townsell stated that the next Metroplan Board meeting has been moved to December 20th ahead of the Christmas holiday. He asked that the Board mark their calendars accordingly.

Mr. Townsell also noted that the *MetroTrends* publication will be released soon. The general theme will focus on “The Retail Apocalypse” and how local budgets are affected by changing dynamics in retail.

Mr. Townsell added that the Annual List of Obligated Projects (ALOP) will also be released this week. The ALOP will be available on the Metroplan website.

B. Rock Region METRO

Ms. Crawford stated that there was no new information to present to the Board at this time.

Mayor Stodola asked if Rock Region METRO was beginning their search for a new Director.

Ms. Crawford stated that a search has begun to fill the position and it is anticipated that a Director will be in place on staff by April 2018.

C. ArDOT

Ms. Jones reported that the Department recently received a cost estimate from the consultant on the Managed Lane Study, a partnering project between Metroplan and ArDOT.

Ms. Jones noted that the Department and Mr. Covington are in the process of reviewing the cost contract and that it should be approved soon.

Ms. Jones stated that the draft Interstate 30 Corridor Study is in the process of being distributed for review.

The Hwy 89 Corridor Study public meetings and Pulaski County's public meeting have been held. Comments will be available once they are drafted.

Lastly, Ms. Jones reminded the Board to go to the Department's website and take the citizens' opinion survey on highways in Arkansas and the speed study that has gone out for public comment. The question being asked is if the public would like to see Arkansas' interstate speed limit increased to 75 miles per hour. The deadline for comment is Wednesday, December 13th.

Item 4. 2018 Draft Metroplan Budget

Mr. Townsell stated to the Board that the 2018 draft Metroplan Budget had been distributed to the Board for review. Action on this will take place at the December Board meeting.

Mr. Townsell noted that staff restructured the document to simplify some of the line items and the verbiage. Previous budget documents were unnecessarily technical; this version should be easier to read.

Mr. Townsell encouraged Board members to contact Ms. Segebarth if there were any question about the budget.

Item 5. Nominating Committee

Mr. Townsell stated that Mayor Holland, chairman of the Nominating Committee's was unable to attend the meeting; therefore, the committee will give a final report for the 2018 Metroplan Officers and the Jack Evans Award in December.

TRANSPORTATION AGENDA

Item 6. 2018 and 2019 TAP Call for Projects

Mr. Covington stated that a Call for Transportation Alternative Program (TAP) Projects was included in the Board packet.

Mr. Covington congratulated the jurisdictions that received funding through ArDOT for TAP projects that were awarded on August 7th. Grantees are listed in the Board packet.

Mr. Covington noted that the funding is set up to go to the State Department of Transportation, and then a portion of the funds are used by the MPOs for selecting projects. Central Arkansas' receives roughly \$800,000 of those funds per year. Now that the State has announced its 2017 awards, Metroplan can begin to request funding for projects for FY 2018 – 2019 projects.

The draft application was included in the Board packet. The submittal deadline is set for January 12th. Awards are anticipated in January.

Mr. Covington noted that in order to give the 2017 projects time to ensure they are fully funded and ready to go the deadline can be extended for the application for 2018-2019 to the end of January for submittal and ready for awarding in February.

Therefore Mr. Covington asked if the Board would like to award projects in January 2018, or extend this deadline and award in February 2018.

Mr. Covington stated to the Board that the projects go through an application process. Metroplan staff reviews the submittals, after which they are sent to the TCC for review and recommendation. The Board reserves final approval of all awards.

Mr. Covington noted that there is a recommended maximum award of \$320,000, which is one-fifth of the total amount of funds received, and is not the actual amount of distribution.

Mr. Covington asked that the Board determine the date for award of the projects along with the set maximum amount to be received.

A motion was made by Mayor Stodola to set the award date at January 12, 2018 and the discretionary award up to the maximum of \$320,000. The motion was seconded by Mayor Kemp and passed by the Board.

Mr. Covington noted that the application would be sent out to the Board shortly after the meeting.

Item 7.

30 Crossing Update

Mr. Covington stated that the Board should have received a letter by mail regarding a decision by the State to hold new obligations until language in the TIP is updated for the I-30 Crossing project.

Mr. Covington stated that Mr. Townsell would give staff's response to this update and Mr. Ben Browning with ArDOT would give a brief presentation on the current status of the project.

Mr. Townsell stated that staff forwarded a letter to the Board from ArDOT's Director, Mr. Scott Bennett that indicated that because of a difference in language between the Metroplan approved Long Range Metropolitan Plan (LRMTP), and the TIP, that the State would withhold the obligations of future projects until both documents are aligned. The LRMTP amended in June of this year at the request of the ArDOT, from "operational improvements" to "capacity improvements",

Mr. Townsell stated that Metroplan staff does not read the regulations the same and it respectfully disagrees with the department. The Federal Highway Administration (FHWA) appears to agree with staff's interpretation. Staff is in discussions with the three governing jurisdictions on this issue. According to Metroplan policy, the three jurisdictions impacted by the 30 Crossing project must provide written consent before the issue can proceed to the Board. Once the letter is signed, staff will start the 15-day comment period mandated by Federal rules and

regulations, and the TIP amendment will be prepared as quickly as possible.

Mr. Townsell also noted that ArDOT has the right to regulate the process of when projects can be obligated and move projects forward, as they are responsible for submitting requests to FHWA.

Mr. Browning stated to the Board that it was Mr. Bennett's concern that the Metroplan Board know that this action was in no way a power play by the Department and the Department is trying to be as cooperative with Metroplan as possible. The concerns stem from Mr. Bennett attending a conference of national peers of other DOTs and the conversation about the disagreement between the Long Range Plan and TIP was brought up as part of a topic at the conference. What came from that meeting was that it would be against federal policy if funds continued to be obligated under this discrepancy. Therefore, Mr. Bennett felt that he could not ignore the federal policy.

Mr. Browning noted that he agreed with Mr. Townsell that it could be read various ways, but Mr. Bennett felt that from his view point because he was instructed at an extremely high level from the Federal Highway Administration, it would be against policy to continue to obligate funds with those discretions.

Mr. Browning noted that it had been almost 18 months since the last public meeting for the I-30 Crossing Project. Since then, there has been a lot going on with not much change to the project itself. ArDOT staff has been but with taking in and reviewing all of the comments from the public meetings, while also trying to get to the point of developing a single preferred alternative that best meets the purpose and needs statements of the planning that has been done.

Mr. Browning stated that there are currently four action alternatives available for the corridor.

- No Action – Consider doing nothing and if this is the best alternative and accept the consequences of such action
- 8 Lane General Purpose with Single Point Urban Interchange
- 8 Lane General Purpose with Split Diamond
- 6 Lane with C/D with Hwy. 10 Single Point Urban Interchange
- 6 Lane with C/D with Split Diamond (SDI) Hwy. 10 Interchange

Mr. Browning noted that throughout the Environmental process staff looks at each alternative and evaluate it against the purpose and need of the project. Once sufficient data is received, it is presented to the Interdisciplinary (ID) staff, which consists of members of the FHWA and high level executives from ArDOT. This committee reviews the data to determine if it meets the needs of the project. The committee may meet several times.

Mr. Browning noted that the committee has thus far met once. In that meeting, they determined to recommend the elimination of two of the alternatives from consideration as the preferred. The first alternative eliminated was the 8 lane with General Purpose with the Split Diamond Interchange. This was eliminated because it causes a bottleneck at the Arkansas River and a second bottleneck at the north terminal interchange that backed into each other. The committee noted that because of this it should be eliminated- as the outcome would be the similar to if no action was taken.

Also, the committee examined the 8 lane General Purpose with the Single Point Urban Interchange (SPUI). The SPUI provided some benefits over the split diamond, in that it provided two access points into Little Rock rather than the single access point of the split diamond. Even though this eliminated the bottleneck at the river, the bottleneck at the north terminal interchange still occurs. Therefore, this alternative is recommended to be eliminated as the preferred, because it leaves a major bottleneck within the project limits.

Mr. Browning noted that the last two alternatives are still being reviewed to determine if they are feasible. Of these two the committee will examine and try to determine which best meets the purpose and need of the project.

Mr. Browning stated that the Metroplan Board could designate one of the two remaining alternatives as the locally preferred alternative however this would only be one factor in the final decision.

Mr. Browning noted that the remaining alternatives each have some advantages. The 6-Lane with C/D reconstructs the roadway and adds two decision lanes in each direction that feed into a C/D system at the Arkansas River Bridge.

The Split Diamond would allow for access from 4th St. (southbound) and the 9th St. (northbound) frontage roads. The frontage roads distribute

traffic into the downtown road network. There would also be direct access between I-630 and frontage road and the southbound frontage road to I-630 west and I-630 east to the northbound frontage road. There will be a connection between 3rd and 4th streets on the east side of the Interstate as well. Therefore, this alternative will provide multiple ways to enter into and exit out of downtown Little Rock.

Mr. Browning stated that in early 2018 the department will hold its final public meeting, which will consist of putting out the Environmental Assessment (EA) document 30 days prior to the meeting, allowing for comment and review.

Mr. Browning noted that the department is doing this project as a design-build project. This requires some extra work on the part of the Department. The Request for Qualifications (RFQ) has been put out and responses have come in from six companies that have the qualifications to perform the job. The Department has shortlisted three of the most qualified companies and will work over the next year to determine a single design builder who will finalize the design and then began construction.

Mr. Browning stated that the Department will begin meeting with the prospective consultants in December. A public document will be drafted and produced in the spring of 2018. Once this is complete, an environmental decision document will be drafted and it will provide the final determination: either a Finding of No Significant Impact (FONSI) or a finding of Significant Impact, at which point the process will have to be elevated to an Environment Impact Study (EIS) to show how the impacts would be mitigated. In late 2018, the design proposals will be scored and the firm with the highest score will be selected and the contract will be executed. It is anticipated that the final design will be submitted in 2019 by the design builder, with construction starting in mid- to late-2019 and ending in 2023.

Mr. Covington stated that there are still concerns about impacts beyond this project, particularly on I-630. Staff has encouraged the Department to address this as part of the Environmental Assessment. Based upon what was presented to the Board and the previous three years of discussion on this subject, staff was supportive of the Split Diamond concept as recommendation for a local preferred alternative.

Mr. Townsell stated that to reiterate what Mr. Browning reported, the construction is what has been referred to as a 10 lane structure. The reason

they are now calling it a 6 lane w/CD is because although it is still part of the interstate system the CD lanes will become city streets in function. It will still be roughly the same size with ramping as it is today and the CD lanes in the segment will function at speeds of city streets.

Ms. Heflin pointed out that although the ID staff has recommended eliminating the two 8-lanes alternatives, that group is not the final decision makers in this issue. At this point the recommendation is made by the ID staff, which is a group of technical experts at ArDOT and one staff member from FHWA. The next step is to disclose this thought process in the Environmental Assessment and all of the alternatives will still be included in the EA with an opportunity for comments on the alternatives. Therefore, this is not the final decision.

A motion to adopt Resolution 17-19 was made by Mayor Fletcher and seconded by Judge Hyde.

Mayor Brooke asked for any further comment.

Mr. Townsell noted that the resolution is a statement of the preference of the Metroplan Board for the Split Diamond. The resolution has very little impact on the Environmental Assessment. If the Split Diamond does not come out as the preferred alternative, the resolution will not recover it. The resolution expresses the opinion of the Metroplan Board.

Mr. Townsell stated that staff has put this resolution before the Board at the request of the three impacted jurisdictions. The three jurisdictions prefer the split diamond over the Single Point Urban Interchange.

Before the vote was finalized there was a vote of opposition to the motion made by Ms. Crawford.

Ms. Crawford noted that Rock Region METRO would vote in opposition on the same grounds as its opposition to Long Range Plan vote in June.

Ms. Crawford read a letter of opposition to the Board in support of her vote which noted the support of this would hinder other forms of transportation in the region. **(See attached)**

11/29/2017

Wanda Crawford's statement in relation to her "opposed/no" vote for the 30 Crossing "Local Preferred Option" design approval resolution

METRO will not vote in the affirmative for an option to expand highways for the same reason it did not vote for a change to the long-range plan in June.

The Metroplan board of directors originally voted for the Imagine Central Arkansas plan, with unanimous approval, following two years of planning and public outreach. A fundamental tenet of that plan was to create and maintain a balanced approach to mobility within our region by limiting freeways and expressways to six lanes wide and meeting additional travel demand through transportation alternatives.

The amendment to the long-range plan, which ArDOT recently requested to be made to the TIP, allows the major widening of I-30 and other Arkansas roads and creates even more disparity among transportation options, tipping our region to invest more heavily in cars and highways rather than in sustainable choices, including public transit.

This latest alternative proposal mitigates concerns for the MacArthur Park Historic District by shifting traffic to 2nd Street, which of course was unfavorable to the METRO Streetcar as well as prominent businesses along that path when the 2nd Street ramp was considered more than a year ago. We have concerns about the possibility of increased traffic along 2nd Street and the effects of such a move on safe operation of the streetcar and for the many pedestrians walking through the area to get to attractions, the main bus station and the streetcar.

And, of course, this plan still creates a very concerning situation with our county's main bus station, where 23 of 25 bus routes terminate and which is situated between 4th and Capitol. 436 buses enter the bus bays along 4th Street every weekday. 4th Street is now bi-directional, but if it becomes a one-way street, we will have to circle half of those 436 buses to Rock and then to Capitol, exacerbating what will already be a heavy traffic congestion situation if these two streets are turned into direct highway ramp entrances. The travel center has 3,000 daily boardings on average – more than 65,000 in the month of October alone. With the new apartments and condos, as well as the new Hilton hotel, bowling alley and pub being built along all sides of the bus station, the area is already generating much more pedestrian traffic, and we are very concerned about impacts on safety and traffic congestion in a key corridor of economic development.

Item 8. Metroplan Board Announcements

Mayor Brooke noted that Mayor Stodola has been elected to President of the National League of Cities.

Mayor Stodola thanked Mayor Brooke for his acknowledgement of this post and noted that he would continue on to help the mayors in this region through this position.

Item 9. Citizen's Communications

Ms. Patricia Blick with the Quapaw Quarter Association gave a brief statement to the Board.

Ms. Blick stated that the Quapaw Association is pleased with some of the modifications to the project but still has some lingering concerns.

Ms. Blick stated that some of the initial concerns involve the Split Diamond alternative. The concern is that it would push a large amount of traffic into the McArthur Park district and an immediately adjacent historic landmark, the Tower Building at McArthur Park. The Association has not had an opportunity to evaluate the new modifications and therefore look forward to further addressing this issue through the 106 process with the Federal Highway Administration and ArDOT. There are additional concerns regarding the modifications, whether it is the 6 lane or the SPUI, because of the pressure it will put on I-630.

With no further business, the meeting was adjourned.

ITEM 2. FINANCIAL STATEMENT FOR NOVEMBER 2017

METROPLAN
Little Rock, Arkansas
Revenue & Expense Report
November 30, 2017

Revenue				2017 Budget	% of Budget			
State Sources - General								
State Planning		\$	22,500.00	20,000.00	113%			
Federal Sources - Special								
FTA	\$	605,266.91		871,847.00	69%			
STP	\$	412,719.40		864,390.00	48%			
HUD	\$	-		-				
		\$	1,017,986.31	1,736,237.00	59%			
Local Contributions - Dues	\$	591,993.13		606,830.00	98%			
Metroplan Match per budget is the Indirect Expense Total	\$	497,313.49		435,443.00	114%			
Matching Contributions - General	\$	58,575.79		36,117.00	162%			
Other Income - General	\$	130.00						
Interest Income - General	\$	1,677.50						
Local Contributions - Special	\$	216,714.98		256,055.00	85%			
			2,406,891.20	3,090,682.00	78%			
Total Revenues								
Metroplan Match per budget is the Indirect Expense Total	\$	(497,913.49)		(435,443.00)				
			\$ 1,908,977.72	2,655,239.00	72%			
Expenses				2017 Budget	% of Budget			
	Direct	Indirect	TOTAL					
Salaries								
Salaries	\$	590,538.17	\$	205,059.42	\$	795,597.59	1,012,542.00	79%
Fringe	\$	132,716.72	\$	49,084.02	\$	181,800.74	292,879.00	62%
	\$	723,254.89	\$	254,143.44	\$	977,398.33	1,305,421.00	75%
CARMA Salaries	\$	100,602.08	\$	-	\$	100,602.08	118,509.00	85%
CARMA Fringe	\$	32,122.90	\$	-	\$	32,122.90	24,847.00	129%
	\$	132,724.98	\$	-	\$	132,724.98	143,356.00	93%
Automobile Expense	\$	-	\$	12,300.00	\$	12,300.00	14,000.00	88%
Memberships/Subscriptions			\$	-				
Employee Professional Membership	\$	-	\$	1,653.00	\$	1,653.00	6,500.00	25%
Subscriptions & Publications	\$	-	\$	-	\$	-	-	
Professional Membership	\$	-	\$	733.00	\$	733.00	6,500.00	11%
Depreciation	\$	-	\$	22,750.01	\$	22,750.01	18,000.00	126%
Insurance - General	\$	-	\$	2,859.50	\$	2,859.50	13,000.00	22%
Legal / Accounting	\$	-	\$	30,705.00	\$	30,705.00	28,500.00	108%
General Operating/Maintenance/Technology Supplies			\$	-				
General Operating	\$	9,458.41	\$	1,115.76	\$	10,574.17	39,000.00	27%
Maintenance / Repair	\$	-	\$	5,066.12	\$	5,066.12	12,995.00	39%
Technology	\$	-	\$	47,653.24	\$	47,653.24	59,240.00	80%
Materials and Supplies	\$	-	\$	12,234.59	\$	12,234.59	21,000.00	58%
Lease Agreements / Office Equipment	\$	-	\$	10,851.79	\$	10,851.79	10,644.00	102%
Postage	\$	-	\$	1,776.24	\$	1,776.24	3,000.00	59%
Outside Printing	\$	-	\$	7,435.04	\$	7,435.04	11,000.00	68%
Public Relations	\$	1,850.00	\$	5,297.84	\$	7,147.84	10,000.00	71%
Rent	\$	-	\$	32,083.37	\$	32,083.37	35,000.00	92%
Telephone	\$	-	\$	12,896.82	\$	12,896.82	12,500.00	103%
Travel/Training	\$	-	\$	33,198.53	\$	33,198.53	40,000.00	83%
Miscellaneous Expense	\$	134.84	\$	3,160.19	\$	3,295.03	-	
Contractual/Direct Charges	\$	342,094.76	\$	-	\$	342,094.76	865,583.00	40%
Expenses	\$	1,209,517.88	\$	497,913.49	\$	1,707,431.37	2,655,239.00	64%
Total Expenses					\$	1,707,431.37	2,655,239.00	
Net Revenue (Expense)				\$	201,546.35			

METROPLAN
Little Rock, Arkansas
Balance Sheet
November 30, 2017

	11/30/2017	12/31/2016
<u>Assets:</u>		
Cash		
Cash in Bank	2,129,794.20	1,893,399.00
Amounts Held for Others	109,294.67	75,841.67
Certificates of Deposit	517,734.78	517,630.00
CARTS Infrastructure Bank	1,179,781.33	1,179,781.33
Receivables		
A/R - Federal Grants & Contracts	624,817.69	736,475.00
A/R - Administrative Fees & Other	0.00	1,666.47
A/R - Due from CARMA	60,868.78	71,858.53
A/R - City Project Match	0.00	
Other Assets		
Prepaid Expenses	18,734.50	16,226.00
Property & Equipment	64,658.43	65,544.00
Total Assets:	4,705,684.38	\$4,558,422.00
<u>Liabilities:</u>		
Payables		
Accounts Payable	0.00	29,054.00
Accrued Salaries	12,730.43	31,220.00
Accrued Leave & P/R Withholdings	21,437.60	32,938.00
Amounts Held for Others	109,294.67	104,534.67
Due to Other Funds	0.00	0.00
Unearned Revenue - CARTS	1,179,781.33	1,179,781.33
Deferred Revenue	0.00	0.00
Total Liabilities:	1,323,244.03	\$1,377,528.00
<u>Equity:</u>		
Unrestricted Net Assets	2,985,840.00	2,985,840.00
Restricted Net Assets	195,054.00	195,054.00
Net Revenue (Expense)	201,546.35	
Total Equity:	3,382,440.35	\$3,180,894.00
Total Liabilities and Equity	4,705,684.38	\$4,558,422.00

METROPLAN
Little Rock, Arkansas
Local Contributions - Year To Date Dues
November 30, 2017

Local Contributions - Dues		Budget	% of Budget Spent to Date
Dues - Saline County	\$ 45,030.00	45,030.00	1.00
Dues - Pulaski County	\$ 44,852.00	44,852.00	1.00
Dues - Lonoke County	\$ 20,487.00	20,487.00	1.00
Dues - Grant County	\$ 500.00	500.00	1.00
Dues - Faulkner County	\$ 37,231.00	37,231.00	1.00
Dues - City of Alexander	\$ 2,669.00	2,669.00	1.00
Dues - City of Austin	\$ 1,875.00	1,875.00	1.00
Dues - City of Bauxite	\$ 448.00	448.00	1.00
Dues - City of Benton	\$ 28,227.00	28,227.00	1.00
Dues - City of Bryant	\$ 15,353.00	15,353.00	1.00
Dues - City of Cabot	\$ 21,874.00	21,874.00	1.00
Dues - Cammack Village	\$ 707.00	707.00	1.00
Dues - City of Conway	\$ 54,195.00	54,195.00	1.00
Dues - City of Greenbrier	\$ 4,330.00	4,330.00	1.00
Dues - City of Guy	\$ 523.00		
Dues - City of Haskell	\$ 3,671.00	3,671.00	1.00
Dues - Hot Springs Village	\$ 500.00	500.00	1.00
Dues - City of Jacksonville	\$ 26,095.00	26,095.00	1.00
Dues - City of Little Rock	\$ 163,205.13	178,042.00	0.92
Dues - City of Lonoke	\$ 3,905.00	3,905.00	1.00
Dues - City of Maumelle	\$ 15,790.00	15,790.00	1.00
Dues - City of Mayflower	\$ 2,055.00	2,055.00	1.00
Dues - City of Mount Vernon	\$ 133.00	133.00	1.00
Dues - City of North Little Rock	\$ 57,320.00	57,320.00	1.00
Dues - City of Shannon Hills	\$ 2,892.00	2,892.00	1.00
Dues - City of Sheridan	\$ 500.00	500.00	1.00
Dues - City of Sherwood	\$ 27,161.00	27,161.00	1.00
Dues - City of Traskwood	\$ 477.00	477.00	1.00
Dues - City of Vilonia	\$ 3,510.00	3,510.00	1.00
Dues - City of Ward	\$ 3,742.00	3,742.00	1.00
Dues - City of Wooster	\$ 791.00	791.00	1.00
Dues - City of Wrightsville	\$ 1,945.00	1,945.00	1.00
	\$ 591,993.13	606,307.00	0.98

ITEM 3. AGENCY REPORTS

A. Metroplan Executive Director's Report

B. Rock Region METRO

C. Arkansas Department of Transportation

ANNUAL MEETING AGENDA

ITEM 4. Executive Director's Annual Evaluation

SUMMARY

The Executive Director's Annual Evaluation form has been sent to Board Members. Forms should be returned to Mayor Art Brooke by January 24, 2018. Mayor Brooke will report the results of the Board's performance evaluation of the Executive Director and make any appropriate recommendations at the January 2018 Board Meeting.

ITEM 5. Adoption of 2018 Metroplan Budget

SUMMARY

The draft 2018 Metroplan Budget is presented for adoption. The Budget was presented at the November Board Meeting for your consideration. As discussed with the Board earlier, no dues increase is being requested for 2018. Staff has received no questions on the budget since the November meeting.

Action Needed: Motion to adopt the 2018 Metroplan Budget.

METROPLAN
2018 Budget Proposal

Revenue	2018 Budget	2018 Budget % of 2017 Budget	2017 Budget	2017 Projected Actual
State Sources - General				
State Planning	\$ 20,000	100%	\$ 20,000	\$ 30,000
Federal Sources				
MPO Planning Funds	\$ 1,053,330	98%	\$ 1,073,771	\$ 809,032
PROJECTS - Surface Transportation Programs (STP)		188%	\$ 698,583	\$ 137,759
CARTS Model Phase I	\$ 182,000			
CARTS Model Phase II	\$ 147,134			
Jump Start Design				
Conway (Markham Street)	\$ 95,046			
City of Conway Jump Start (Markham Street) Match	\$ 23,762			
Little Rock (12th Street)	\$ 166,359			
City of Little Rock Jump Start (12th Street) Match	\$ 41,590			
North Little Rock (Levy)	\$ 303,824			
City of North Little Rock Jump Start (Levy) Match	\$ 75,956			
North Little Rock (Park Hill)	\$ 378,536			
City of North Little Rock Jump Start (Park Hill) Match	\$ 94,634			
Adaptive Signal Control (ASC)				
Cities of Conway, Little Rock, Maumelle	\$ 42,195			
Adaptive Signal Control Match				
Cities of Conway, Little Rock, Maumelle	\$ 10,549			
Joint Studies w ArDOT				
Highway 89 Corridor Study				
Managed Lane Study Metroplan shared with ArDOT				
Local Contributions - Dues	\$ 606,830	100%	\$ 606,830	\$ 606,830
Other Income - General	\$ -		\$ -	\$ 25
Interest Income - General	\$ -			\$ 2,563
Local Contributions - Special			\$ 256,055	\$ 187,245
CARMA	260,977	107%		
MAWA	11,754	107%		
	<u>3,514,477</u>	<u>132%</u>	<u>\$ 2,655,239</u>	<u>\$ 1,773,454</u>

Expenses	2018 Budget	2018 Budget % of 2017 Budget	2017 Budget	2017 Projected Actual
Salaries				
Salaries & Fringe	\$ 1,433,156	99%	\$ 1,448,777	\$ 1,177,831
Planning Salaries & Fringe	\$ 877,775			
CARMA Salaries & Fringe	\$ 168,065			
MAWA Salaries & Fringe	\$ 7,836			
General Operating Salaries & Fringe	\$ 81,591			
Indirect Salaries & Fringe	\$ 297,888			
Memberships/Subscriptions		92%		
Employee Professional Membership	\$ 6,000		\$ 6,500	\$ 2,500
Professional Membership	\$ 6,000		\$ 6,500	\$ 2,500
Automobile / Parking Expense	\$ 20,000	111%	\$ 18,000	\$ 18,000
Depreciation	\$ 26,000	144%	\$ 18,000	\$ 16,854
Insurance - General	\$ 14,000	108%	\$ 13,000	\$ 5,700
Legal / Accounting	\$ 35,000	123%	\$ 28,500	\$ 30,700
General Operating/Maintenance/Technology/Supplies		101%		
General Operating	\$ 40,000		\$ 39,000	\$ 11,500
Maintenance / Repair	\$ 15,000		\$ 12,995	\$ 9,000
Technology	\$ 60,000		\$ 59,240	\$ 48,700
Materials and Supplies	\$ 18,000		\$ 21,000	\$ 13,400
Lease Agreements / Office Equipment	\$ 12,000	113%	\$ 10,644	\$ 10,500
Outside Printing	\$ 13,000	118%	\$ 11,000	\$ 11,000
Postage	\$ 3,000	100%	\$ 3,000	\$ 1,800
Public Relations	\$ 10,000	100%	\$ 10,000	\$ 5,500
Rent	\$ 35,000	100%	\$ 35,000	\$ 35,000
Telephone	\$ 10,702	86%	\$ 12,500	\$ 9,500
Board & Staff Training & Travel / Lecture Series	\$ 60,000	150%	\$ 40,000	\$ 33,200
Miscellaneous	\$ 3,750		\$ -	\$ 3,500
Contractual Agreements (including Managed Lane Study)	\$ 1,693,869	196%	\$ 865,583	\$ 322,496
	<u>3,514,477</u>	<u>132%</u>	<u>\$ 2,659,239</u>	<u>\$ 1,769,181</u>

The current office space lease expires on December 31, 2018.

Relocation or Leasehold Improvement Expenses - Prior years Unrestricted Net Assets are requested to be utilized for these expenses.

ITEM 6. Nominating Committee

SUMMARY

A. Election of Board Officers

The Board Nominating Committee, composed of Mayor Randy Holland, Judge Jeff Arey, Mayor Art Brooke, and Mayor Gary Fletcher, has made the following nominations for Metroplan officers for 2018.

President	Mayor Jill Dabbs, City of Bryant
Vice-President	Mayor Joe Smith, City of North Little Rock
Secretary	Judge Jim Baker, Faulkner County
Treasurer	Judge Doug Erwin, Lonoke County

Action Needed: Motion to accept the nominations by acclamation and accept the slate as presented.

B. Jack Evans Regional Leadership Award

The Nominating committee has chosen to award the Jack Evans Regional Leadership Award in 2017 to Mayor Mark Stodola, for service and selection as presentation for the National League of Cities. Mayor Stodola is the first Arkansan to be elected to this position.

ITEM 7. Signature Cards and Resolutions

SUMMARY

Resolutions to authorize new officers to sign on Metroplan bank accounts will be provided at the Board meeting.

Action Needed: Motion to adopt Resolutions 17-21 – 17-23.

ITEM 8. Presentation of Gavel to Mayor Art Brooke

SUMMARY

It is Metroplan's tradition for the incoming president to present an engraved gavel to the outgoing president in appreciation of his year of service at the helm of our regional council.

TRANSPORTATION AGENDA

ITEM 9. Call for Projects: 2018-2019 Transportation Alternative Program (TAP)

SUMMARY

The Metroplan call for 2018 and 2019 TAP Projects was issued on December 1st. Applications are due to Metroplan by the close of business on Friday, January 12, 2018. The TCC will score the applications before making a recommendation for awards to the Metroplan Board at its January Board Meeting.

Metroplan staff is available to assist jurisdictions requesting assistance with applications. The Metroplan Board recommended a maximum single award of \$320,000 in federal funds at its November meeting. The total amount available for awards is \$1.6 Million.

Additional information on TAP can be found at the ArDOT website at <http://www.arkansashighways.com/tap/tap.aspx>.

Action Needed: Information only

ITEM 10. 2018 AGREED UPON LIST OF PROJECTS (AULP)

SUMMARY

The MPO, State and Transit Agency must develop an "Agreed Upon List of Projects" for which no additional action is needed by the implementing agency in order to proceed to construction. When the TIP is adopted, the first year of the TIP constitutes the "Agreed Upon List of Projects". Project selection for each successive year of the TIP requires action by the MPO, in consultation with ArDOT and Rock Region METRO, for projects to become part of the "Agreed Upon List of Projects" and the new first year of the TIP. The FFY 2018 "Agreed Upon List of Projects" was adopted in September.

Metroplan received local jurisdictional sign-off on the following project, which is proposed for addition to the 2018 CARTS Agreed Upon List of Projects.

Job	County	Route	Limits	Length	Type (Scope)	Total Cost (X1000)
061335	Saline	5	Alcoa Rd. - Hwy 183	2.22	Major Widening	\$12,600

The public comment period on this item is from December 17 to close of business day on January 4.

Action Needed: A motion to adopt Resolution 17-24 contingent upon public comment



RESOLUTION 17-24
CARTS TRANSPORTATION IMPROVEMENT PROGRAM
REVISIONS TO THE
FFY 2018 AGREED UPON LIST OF PROJECTS

WHEREAS, Metroplan is the officially designated Metropolitan Planning Organization (MPO) for the Little Rock-North Little Rock-Conway metropolitan area; and

WHEREAS, the MPO is charged with the responsibility of developing and administering Transportation Improvement Program (TIP) for the Central Arkansas Regional Transportation Study;

WHEREAS, the impacted local jurisdictions have provided sign off on adding the project to the Agreed Upon List;

NOW, THEREFORE, BE IT RESOLVED, that the Metroplan Board of Directors hereby approve the addition of the following projects to the CARTS TIP-FFY 2018 Agreed Upon List of Projects and, as such, require no further action by the MPO for implementation.

Job	County	Route	Limits	Length	Type (Scope)	Total Cost (X1000)
061335	Saline	5	Alcoa Rd. - Hwy 183	2.22	Major Widening	\$12,600

Duly adopted this twentieth day of December 2017.

SIGNED: _____

Art Brooke, President
 Mayor, City of Ward

ATTEST: _____

Jim Baker, Secretary
 Judge, Faulkner County

ITEM 11. 30 CROSSING

SUMMARY

Following the November Metroplan Board Meeting, Metroplan received notice from the three affected local jurisdictions to proceed with (A) updating the type of work for 30 Crossing in the TIP to "Capacity Improvements" and (B) to add the project to the 2018 Agreed Upon List of Projects. If approved, this is expected to be the final formal action by the MPO on the project.

The proposed amendment will also **move the let year to 2018** and **remove** the following portion of the project footnote.

1) Specific type of work will be determined through the NEPA process. Following the selection of a single alternative from NEPA and at the request of AHTD, the Metroplan Board will consider a LRMTTP and TIP amendment to reflect the final project. Approval of the amendment by the Metroplan Board will be required.

The TIP Amendment and addition of the project to the "Agreed Upon List of Projects" was advertised on December 3rd with the Public Comment period extending from December 3rd through December 18th. Metroplan has received a substantial number of comments from the public, both for and against. A summary and the individual comments will be made available to the Board on December 19th.

A. TIP Amendment

Action Needed: Motion to approve resolution 17-25.

B. 2018 Agreed Upon List of Projects

Action Needed: A motion to adopt Resolution 17-26.



RESOLUTION 17-25
AMENDING THE CENTRAL ARKANSAS REGIONAL TRANSPORTATION STUDY (CARTS)
FY 2016-2020 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, Metroplan is the officially designated Metropolitan Planning Organization (MPO) for the Little Rock-North Little Rock-Conway metropolitan area; and

WHEREAS, the MPO is charged with the responsibility of developing and administering Transportation Improvement Program (TIP) for the Central Arkansas Regional Transportation Study;

WHEREAS, the Arkansas Department of Transportation requested amendment for the TIP to update the project description for 30 Crossing to "Capacity Improvements and Reconstruction" and to update the let year to 2018;

NOW, THEREFORE, BE IT RESOLVED, that as the metropolitan planning organization for central Arkansas, the Metroplan Board of Directors, hereby amends the FFY 2018 elements of the CARTS TIP to reflect the following.

Job	County	RTE	Termini	Type Work	Estimated Cost (x \$1,000)	Let Year
CA 0602	Pulaski	30/40	I-530 - Hwy 67 (Widening & Reconstr.) (-30 & I-40)	Capacity Improvements & Reconstruction	631,700 - Total 10,000 - NHPP 93,600 - NHPP (BR) 22,700 - NHPP (IRP) 404,300 - CAP 1,100 - Earmark 100,000 - NHPP (AC)	2018
1. Total cost includes all phases to allow the project to be delivered by the Design-Build-Finance method. 2. Design Build Finance - Includes \$100 Million in gap financing (\$40 million of GAP financing repayment included as NHPP, \$20 million in 2019 and \$20 Million in 2020)						

Duly adopted this twentieth day of December 2017.

SIGNED: _____

Art Brooke, President
 Mayor, City of Ward

ATTEST: _____

Jim Baker, Secretary
 Judge, Faulkner County



RESOLUTION 17-26
CARTS TRANSPORTATION IMPROVEMENT PROGRAM
REVISIONS TO THE
FFY 2018 AGREED UPON LIST OF PROJECTS

WHEREAS, Metroplan is the officially designated Metropolitan Planning Organization (MPO) for the Little Rock-North Little Rock-Conway metropolitan area; and

WHEREAS, the MPO is charged with the responsibility of developing and administering Transportation Improvement Program (TIP) for the Central Arkansas Regional Transportation Study;

WHEREAS, the impacted local jurisdictions have provided sign off on adding the project to the Agreed Upon List;

NOW, THEREFORE, BE IT RESOLVED, that the Metroplan Board of Directors hereby approve the addition of the following projects to the CARTS TIP-FFY 2018 Agreed Upon List of Projects and, as such, require no further action by the MPO for implementation.

Job	County	Route	Limits	Length	Type (Scope)	Total Cost (X1000)
CA 0602	Pulaski	30/40	I-530 - Hwy 67 (Widening & Reconstr.) (-30 & I-40)	7.37	Capacity Improvements & Reconstruction	631,700

Duly adopted this twentieth day of December 2017.

SIGNED: _____

Art Brooke, President
 Mayor, City of Ward

ATTEST: _____

Jim Baker, Secretary
 Judge, Faulkner County