

Metroplan Board of Directors Meeting

November 16, 2022

Combined October and November Meeting

AGENDA

1. Approval of Minutes of August 31, 2022
2. Approval of Financial Statements for August and September 2022
3. Agency Reports
4. 2023 Draft Budget
5. Officers Nomination Committee

TRANSPORTATION AGENDA

6. 2023-2026 CARTS TIP and MTP Amendment
 - a. MTP Amendment
 - b. TIP Adoption
7. 2023 PE Call for Projects
8. Update on Metroplan Studies
9. Metroplan Board Announcements
10. Citizen Communication
11. Adjourn



METROPLAN

SMART PLANNING MAKES SMART PLACES.

ITEM 1: MINUTES OF AUGUST 31, 2022

**Metroplan of Directors Meeting
August 31, 2022**

Attending:

Mayor Bernadette Chamberlain, City of Austin
Mayor Allen Scott, City of Bryant
Mayor Butch House, City of England
Mayor Sammy Hartwick, City of Greenbrier
Mayor Trey Reed, City of Lonoke
Mayor Virginia Young, City of Sherwood
Mayor Charles Gastineau, City of Ward
Mayor Terry Don Robinson, City of Wooster
Mayor Allan Loring, City of Wrightsville
Judge Jim Baker, Faulkner County
Judge Barry Hyde, Pulaski County
Mr. Keith Keck, Hot Springs Village
Mr. Bryan Day, Little Rock Port Authority
Mr. Justin Avery, Rock Region METRO
*Mr. Travis Brooks, Arkansas Department of Transportation
*Mr. Robbie Alberson, City of Conway
*Ms. Jennifer Hill, City of Haskell
* Mr. Jon Honeywell, City Little Rock

**Indicates Proxy*

Metroplan

Casey Covington
Cindy Segebarth
Hans Haustein
Bernadette Rhodes
Allen Skaggs
Jonathan Lupton

Guest

Amy Heflin, FHWA
Adam Whitlow, City of Jacksonville
Jim Oakley, City of Jacksonville

Mike Watson, HALFF Associates
Samuel Kremeyer, HALFF Associates
Marsha Guffey, Little Rock Port Authority
Joe Flaherty, Arkansas Democrat-Gazette

In absence of Judge Erwin, Judge Hyde chaired the meeting.

I. Approval of the Minutes of June 22, 2022

Judge Hyde noted the minutes of the June Metroplan Board meeting and asked that a motion to approve the minutes be made.

A motion to adopt the minutes was made by Ms. Hill, seconded by Mayor Chamberlain, and passed by the Board.

II. Approval of the Financial Statements for June and July 2022

Mr. Covington stated that the financial statements for the months of June and July were provided at the meeting for review.

Judge Hyde asked that the Board take a moment to review statements before approval.

A motion to approve the June and July minutes was made by Mayor Hartwick, seconded by Ms. Hill, and passed by the Board.

III. Agency Reports

A. Metroplan

Mr. Covington stated to the Board that they should have received some documents within the last two weeks, the Metroplan Annual Report and MetroTrends.

Mr. Covington was pleased to note that there has been a lot of media coverage on these documents. Also there has been a lot of coverage on the Regional Greenways Plan and next week there will be a Steering Committee meeting to wrap up the alignments.

Metroplan staff member, Mr. Lupton, stated to the Board that in the MetroTrends one of the findings that is noted is that housing for Arkansas is among one of the most

affordable in the country. Arkansas is ranked 5th among midsize metropolitan areas as the lowest median housing cost for single family homes.

Mr. Lupton noted that data used for population calculation is received through the cities' building permit information. The permits that are provided from the cities are beneficial for helping to determine this ranking. The estimates for the cities populations in the new decade are included in the document.

Mr. Lupton further cited that in a recent article in Arkansas Business magazine it stated that in the last 2 years the region had just slightly more births than deaths. Overall, the state had more deaths than births which is almost certain to be due to COVID.

Lastly, Mr. Covington noted that AT&T will no longer be providing land-line phone service to Metroplan. Therefore, for about a week in September Metroplan phones will be down and staff will be using their cell phones.

B. Arkansas Department of Transportation

Mr. Travis Brooks with ArDOT provided a report to the Board.

Mr. Brookes stated to the Board that the following contracts were awarded at the lettings for the month of June - August:

- Contracts awarded at the June letting in the CARTS area.
 - Job A80017 – Hwy 65 (Hwy. 124 – S of Greenbrier (selected sections) (S)) – Level and Overlay, Faulkner & Van Buren County.
 - Job 012227 – Hwy 25 (Guy – Heber Spring (Safety Improvement) (Sel. Sec.) (S) – Adjust superelevation and install two way left turn lanes, Cleburne & Faulkner County.

Mr. Brooks noted that there were no bids received and therefore it would be put out for bid again soon.

- Job A60016 – Hwy 365 (I-40 – Military DR.(S)) – Mill and Inlay, Pulaski County.
- Contracts awarded at the August letting in the CARTS area.
 - Job 061472 – Hwy 161 – STR. & APPRS (Construct new bridge), Pulaski and Lonoke County.

- Job 061473 – Hwy 165 -- STR. & APPRS (Construct new bridge), Lonoke County.

➤ Jobs that were advertised for September 2022 letting

- Job CA0604 – Hwy 67 (Main St. – Vanderberg Blvd (Jacksonville)) – Widen to six lanes, interchange improvements and replace three structures on Hwy 67, Pulaski County.
- Job 061754 – I-3- & I-440 – Install 24 overhead sign structures and 89 ground mounted main lane signs, Pulaski, Saline & Hot Springs County.

Mr. Brooks further noted to the Board that there was a recent public officials meeting to discuss the Broadway Study. The meeting was developed by the ArDOT's planning department.

Mr. Brooks also noted that recently the Department had further discussion on the Electric Vehicle Infrastructure Deployment Plan (NEVI). It was adopted by the Highway Commission and submitted to FHWA. The next step would be on the development of a procurement process.

Mr. Brook further noted that the Department has two major planning projects scheduled. The project will be using an on-call planning consultant for work on a Complete Streets Policy and Plan and will coordinate with the MPOs.

Also, the Department is developing a Carbon Reduction Strategy. An on-call planning consultant has been selected for this work and will coordinate with the MPOs.

Both of these projects are expected to begin within the next couple of months.

C. Rock Region METRO

Mr. Avery stated to the Board that Rock Region METRO resumed the Little Rock streetcar service at the beginning of August.

Secondly the Conway micro-transit service vehicles have arrived, and service will begin at the end of October around the 24th. Once this is launched Rock Region will begin working on providing service to Jacksonville. The vehicles will be delivered around early 2023, and then to Sherwood shortly after that.

Judge Baker asked that Mr. Avery explain to the Board what micro-transit is and the cost of ridership.

Mr. Avery noted that this is a service similar to Uber with front door service and the cost would be \$2.00 per ride.

D. Bill and Hillary Clinton National Airport

There was no representation from the Clinton National Airport.

E. Little Rock Port Authority

Mr. Day stated to the Board that the City of Little Rock extended the millage which will give the Port about \$16 million in funds to extend the footprint and continue to acquire land and grow in the region.

Some of the biggest challenges for the region are infrastructure and work force.

With the help of Dr. Guffey the Port recently got two federal grants, the Supportive Structure Development Grant, which would give the Port about \$5 million to continue to improve riverfront infrastructure for lowering barges in the area. Also, the second grant for about \$9 million in funds for expansion of the railway system.

Mr. Day noted to the Board that Dr. Guffey has been with the Port for about three years and has brought in about \$24 million in grants to the Port, mostly supporting infrastructure.

As for the workforce side, Mr. Day noted that the Port had purchased property located on the port where a Port Resource Center will be created. This center will provide training studies and employment offices for the over forty-five businesses at the port as well as other operations.

Mr. Day projected that by 2024, once the 4 or 5 projects at the Port under construction are completed, there will be over 10,000 people working at the Port on a daily basis.

Mr. Day noted that since November there have been talks about four projects, including the Trux Company which is currently under construction, and other entities, that will bring a large amount of employment opportunities to the region.

****Judge Hyde left the meeting for another commitment, and therefore Mayor Scott chaired the meeting for the continuation.***

F. Federal Highway Administration

Ms. Heflin congratulated the City of Conway on receiving the RAISE grant, which awarded almost \$25 million in funding.

Ms. Heflin stated to the Board that there are two funding program opportunities available to the region currently, the Safe Streets for All (SS4A) grant, which closes September 15th and the Reconnecting Communities grant.

Ms. Heflin noted that Mr. Covington would give the Board an update on the SS4A later in the meeting.

Ms. Heflin stated that the Reconnecting Communities Grant is geared toward infrastructure that would reconnect communities that might have been separated or divided by highway infrastructure. Under this grant there are two types of grants. The first is a planning grant with awards ranging from \$100,000 to \$2 million. The matching ratio is at 20% local. The second is a capitol construction grant, which can be awarded at up to \$50 million. This grant process will close on October 13th.

Lastly, Ms. Heflin noted that all program guidance for the new programs has been put out to the public therefore the department will return its focus on October 30th.

Ms. Heflin added that the last piece of program guidance came out recently for the PROTECT Program, therefore all of the program guidance for the new programs has been released. Information is available on the FHWA website. FHWA will now begin to focus on changes to the existing programs.

Ms. Heflin informed the Board that Shailen Bhatt was nominated as the new FHWA administrator by the Senate. He previously worked for the agency and is therefore familiar with policy.

IV. Metroplan Bylaws

Mr. Covington informed the Board that when the new Personnel and Conflict of Interest Policy was passed it necessitated a change to the Metroplan Bylaws to address a situation that a board Member was unable to serve due to a Conflict of Interest. A revision to the Bylaws was proposed in which the governing body of the local jurisdiction would appoint a replacement.

A motion to approve Resolution 22-13 was made by Judge Baker, seconded by Ms. Hill, and passed by the Board.

V. Keo's Request to Join Metroplan

Mr. Covington noted to the Board that any jurisdiction that is located within the Metropolitan Statistical Area is eligible to join Metroplan upon request.

Mr. Covington further noted that Ms. Rhodes has been working to bring in other entities to Metroplan. Therefore, the City of Keo has asked for membership to the organization.

Ms. Rhodes noted to the Board that the City of Keo had submitted an application and letter of request to join Metroplan, which was included in the Board packet.

A motion to approve Resolution 22-14 for membership of the City of Keo and update the yearly dues to reflect this was made by Mayor Kincade, seconded by Mayor Robinson, and passed by the Board.

VI. Report on Metroplan's 2022 Benchmarking Trip

Ms. Rhodes gave a brief summary of the 2022 Benchmarking Trip.

Ms. Rhodes provided the Board with a survey to fill out regarding the trip.

Ms. Rhodes stated that the trip was a success. There were several interesting venues during the trip.

Several of the Fort Collins city staff gave presentations to the Board on the informational history along with current infrastructure examples.

Ms. Rhodes noted that she would send out a summary with pictures to the Board after the meeting.

VII. Safe Streets and Roads for All Grants

Mr. Covington stated to the Board that the grant programs will total \$1 billion with \$400 million going to planning grants.

Mr. Covington noted that the Board approved staff to develop a grant application for Central Arkansas. A copy of the application was provided in the Board packet.

Resolution 22-15 ask for Board authorization to submit this application before the deadline of September 15th.

Mr. Covington added that at the last meeting staff there was some discussion on cost and therefore the cost was brought up to \$625,000 from \$500,000.

Mr. Covington also stated that the Board is encouraged to send letters of support to be added to the application.

A motion to approve Resolution 22-15 was made by Ms. Hill, seconded by Mayor Reed, and passed by the Board.

VIII. Unified Development Ordinance

Mr. Covington stated to the Board that over the last two years Ms. Rhodes has been working extensively to develop a Unified Development Ordinance. This document is for local jurisdictions to implement a best planning practices. The Small Cities Council recommended the document to the Board. Small cities are not required to adopted the UDO, but it is encouraged.

Ms. Rhodes further noted that there were copies of the document on hand if anyone wanted to review it.

Ms. Rhodes thanked staff, James Walden, with the City of Conway, and Sam Quagmire for their help with reviewing the document for finalization. She also thanked the cities of Ward, Austin, and Mayflower for their help in the process.

Ms. Rhodes noted that staff is willing to work with any other entities to help customize their own UDO or take procedures from the document to implement in their region.

A motion to pass Resolution 22-16 for the adoption of the UDO was made by Ms. Hill, seconded by Mayor Robinson, and passed by the Board.

IX. Performance Measures

Mr. Covington stated to the Board that as part of a federal requirement the MPO has to support state targets or develop and implement such targets. Metroplan is in support of the stated targets and therefore Mr. Hans Haustein presented to the Board a briefing on Performance Measures implemented by Rock Region METRO.

Mr. Haustein stated to the Board that Rock Region METRO implemented transit targets for Transit Asset Management.

A motion to approve Resolution 22-17 was made by Ms. Hill, seconded by Mayor Robinson, and passed by the Board.

X. 2023-2026 CARTS TIP and MTP Amendment

Mr. Covington stated to the Board that staff was working to complete the 2023-2026 CARTS TIP document and MTP and MTP amendment. The project list for the TIP was included in the board packet.

Mr. Covington indicated that staff would finalize the draft documents and will asked for authorization to release the TIP and MTP for comment at the Executive Committee meeting in September. This timeline was consistent with ARDOT request for adopting TIPs.

XI. 2023 PE Call for Projects

Mr. Covington stated to the Board that there is about \$3 million not allocated for 2023. The Board recommended that this funding be applied to engineering projects to get projects ready for the next few years.

Mr. Covington noted that the next Call for Projects will probably be issued in early October. Therefore, he encouraged the Board to start getting projects ready for submission. A list of specific criteria would be developed for review with the Executive Committee at the meeting next month.

XII. Project Obligations

Mr. Covington informed the Board that the J.P. Wright Loop agreement had been sent back to the Railroad. Once it is received, Jacksonville will be given authority to advertise the project. The bid amount will be known before the final obligations are required for fiscal year 2022, informing the final obligation amounts and available funding for 2023.

A list of the projects was included in the Board packet.

Mr. Covington urged the Board to review the list and contact staff if there are projects that may not be listed. Staff would be available to answer any questions on the projects and their obligation status.

Mr. Brooks stated to the Board that the Department would encourage feedback on any projects particularly pedestrian projects that would be listed in the STIP. When ArDOT adopts the new STIP there will be a schedule for the projects listed and it would be helpful to have any comments or special accommodations addressed as we move the projects to obligation.

XIII. Other Business

Ms. Guffey stated that she had recently had a moment to discuss with Mayor Loring the need for a restroom stop, on the route leading into the City of Wrightsville.

Ms. Guffey indicated that there are a lot of bicyclists on that route, and it would be beneficial to look into funding for such a facility. After some research, Ms. Guffey noted that there should be some type of foundation added for use with the Southwest Trail and the Greenways system, which would make the area eligible for the ride improvement grants.

Ms. Guffey also noted that there are other funding sources that could be implemented such as adding art ways as seen utilized in Fort Collins.

With no further business, the meeting was adjourned.

ITEM 2: APPROVAL OF FINANCIAL STATEMENTS FOR AUGUST AND SEPTEMBER 2022

Revenue & Expense Report

August 31, 2022

Operational

	Year to Date	2022 Budget	% Budget to Date
REVENUE			
MPO Planning Funds	598,839	1,050,069	57%
MPO Planning Funds - Prior Years Carryover - ArDOT	-	348,904	0%
CARTS Accessibility Standards		-	0%
CARTS Regional Pathways Plan		184,000	0%
CARTS Regional Planning Studies		184,000	0%
CARTS South Loop		280,000	0%
Ozone Awareness		48,000	0%
Metroplan Member Dues	593,182	653,961	91%
State of Arkansas MPO Designated State Planning	22,500	20,000	113%
CARMA/MAWA Administrative Reimbursement	74,567	136,749	55%
Interest / Other Income	1,133		
	1,290,220	2,905,683	44%
EXPENSES			
Salaries and Fringe			
Planning Funds Salaries & Fringe	487,965	1,051,713	46%
General Operating Salaries & Fringe	76,849	96,460	80%
CARMA and MAWA Salaries & Fringe	71,630	82,244	87%
Indirect Salaries & Fringe	210,218	226,322	93%
TOTAL SALARIES & FRINGE	846,662	1,456,739	58%
Employee Professional Membership	2,595	9,000	29%
Subscriptions & Publications	408	5,000	8%
Professional Membership	8,250	15,000	55%
Automobile /Parking Expense	10,306	21,000	49%
Depreciation	6,538	38,000	17%
Insurance - General	1,573	20,000	8%
Legal / Accounting	24,900	35,000	71%
General Operating	124	16,000	1%
Maintenance / Repair	1,668	22,000	8%
Technology	43,147	95,000	45%
Materials and Supplies	11,864	20,000	59%
Lease Agreements / Office Equipment	9,303	36,000	26%
Outside Printing	-	15,000	0%
Postage	790	2,500	32%
Public Relations	928	7,000	13%
Rent	51,000	68,000	75%
Telephone	22,158	36,000	62%
Travel/Training	97,549	80,000	122%
Guest Speaker Series	-	10,000	0%
Miscellaneous	2,392	8,443	28%
CARTS Accessibility Standards	-	-	0%
CARTS Regional Planning Studies	-	250,000	0%
CARTS Regional Pathways Plan	-	230,000	0%
CARTS South Loop	-	350,000	0%
Consultants	-	60,000	0%
	295,493	2,905,682	10%
Net Revenue / Expense	148,065		

METROPLAN
Little Rock, Arkansas
Revenue & Expense Report
August 31, 2022
Engineering Services

			2022 Budget	% Budget to Date
PROJECTS - SURFACE TRANSPORTATION PROGRAM (STP)				
Jump Start (includes Design/CE&I)	ArDOT	Match		
Jump Start (includes CE&I) - Conway/Markham Street	19,095		152,000	
Jump Start (includes CE&I) - Conway/Markham Street Match *		4,774	38,000	
Jump Start (includes CE&I) - NLR/Levy	8,644		80,800	
Jump Start (includes CE&I) - NLR/Levy Match *		2,161	20,200	
Jump Start (includes CE&I) - NLR/Park Hill	73,120		336,000	
Jump Start (includes CE&I) - NLR/Park Hill Match *		18,280	84,000	
Jump Start (includes CE&I) - LR/12th Street	170			
Jump Start (includes CE&I) - LR/12th Street Match *		42		
Jump Start (including CE&I) Totals	101,029	25,257	711,000	0.18
Sherwood Maryland Avenue (Title II)	ArDOT	Match		
Sherwood Maryland Avenue (Title II)	66,564		-	
Sherwood Maryland Avenue (Title II) - Sherwood Match		16,641	-	
Sherwood Maryland Avenue (Title II)	66,564	16,641		
Benton Congo & Shenandoah	ArDOT	Match		
Benton Congo & Shenandoah	58,104		152,000	
Benton Congo & Shenandoah - Benton Match *		14,526	38,000	
Benton Congo & Shenandoah Totals	58,104	14,526	190,000	0.38
NW Lonoke County Trail	ArDOT	Match		
NW Lonoke County Trail	21,722		388,000	
NW Lonoke County Trail - Lonoke County Match *		5,431	97,000	
NW Lonoke County Trail Totals	21,722	5,431	485,000	0.66
Power Line Trail (Sherwood)	ArDOT	Match		
Power Line Trail	105,482		160,000	
Power Line Trail - Sherwood Match *		26,371	40,000	
Power Line Trail (Sherwood)	105,482	26,371	200,000	0.66
Wooster Roundabout (Wooster)	ArDOT	Match		
Wooster Roundabout (Wooster)	14,502		40,000	
Wooster Roundabout - Wooster Match *		3,625	10,000	
Wooster Roundabout (Wooster)	14,502	3,625	50,000	0.36
Jacksonville JP Wright Loop Road Design	ArDOT	Match		
JP Wright Loop Road Design	10,206		81,600	
JP Wright Loop Road Design - Jacksonville Match *		2,552	20,400	
Jacksonville JP Wright Loop Road Design Totals	10,206	2,552	102,000	0.13
Saline County Springhill Roundabout	ArDOT	Match		
Saline County Springhill Roundabout	50,401		160,000	
Saline County Springhill Roundabout - Saline County Match*		14,756	40,000	
Saline County Springhill Roundabout	50,401	14,756	200,000	0.33
Jacksonville Main Street Realign	ArDOT	Match		
Jacksonville Main Street Realign	61,995		160,000	
Jacksonville Main Street Realign - Jacksonville Match *		15,499	40,000	
Jacksonville Main Street Realign	61,995	15,499	200,000	0.39
General Engineering / Jurisdictional (annual estimate)	ArDOT	Match		
General Engineering / Jurisdictional (annual estimate)			600,000	
General Engineering / Jurisdictional (annual estimate) Match			150,000	
General Engineering/Jurisdictional Totals			750,000	
TOTAL STP FUNDING (with match)	490,005	124,657	2,688,000	
TOTAL STP Consultant Expense (with match)	490,005	124,657		

* Jurisdictional match money may have been received by Metroplan, either in part or in whole, as required by the agreements and held as unearned revenue until expended.

METROPLAN
 Little Rock, Arkansas
 Contributions - Dues
 August 31, 2022

Local Contributions - Dues	Year to Date	2022 Budget	% Budget to Date
Dues - Saline County	50,604	50,604	100%
Dues - Pulaski County	44,108	44,108	100%
Dues - Lonoke County	20,979	20,979	100%
Dues - Faulkner County	40,531	40,531	100%
ASSOCIATE COUNTY MEMBER			
Dues - Grant County	500	500	100%
Dues - City of Alexander	3,114	3,114	100%
Dues - City of Austin	3,183	3,183	100%
Dues - City of Bauxite	1,027	579	177%
Dues - City of Benton	32,213	32,213	100%
Dues - City of Bryant	19,010	19,010	100%
Dues - City of Cabot	24,443	24,443	100%
Dues - Cammack Village	716	716	100%
Dues - City of Conway	59,003	59,003	100%
Dues - City of England	2,279	2,279	100%
Dues - City of Greenbrier	5,250	5,250	100%
Dues - City of Guy	692	692	100%
Dues - City of Haskell	3,671	3,640	101%
Dues - City of Jacksonville	27,119	27,119	100%
Dues - City of Little Rock	124,256	186,384	67%
Dues - City of Lonoke	3,934	3,934	100%
Dues - City of Keo	-		
Dues - City of Maumelle	17,711	17,711	100%
Dues - City of Mayflower	1,825	1,825	100%
Dues - City of Mount Vernon	-	132	0%
Dues - City of North Little Rock	59,424	59,424	100%
Dues - City of Shannon Hills	4,131	4,131	100%
Dues - City of Sherwood	30,113	30,113	100%
Dues - City of Traskwood	455	455	100%
Dues - City of Vilonia	3,945	3,945	100%
Dues - City of Ward	5,568	5,568	100%
Dues - City of Wooster	959	959	100%
Dues - City of Wrightsville	1,419	1,419	100%
ASSOCIATE CITY MEMBER			
Dues - Hot Springs Village	500	500	100%
Dues - City of Sheridan	500	500	100%
	593,182	654,963	91%

METROPLAN
Little Rock, Arkansas
Balance Sheet
August 31, 2022

	8/31/2022	12/31/2021
Assets		
Cash		
Cash in Bank	1,761,983	1,452,374
Amounts Held for Others	377,027	299,900
Certificates of Deposit	523,282	523,282
CARTS Infrastructure Bank	1,179,715	1,179,715
Receivables		
A/R - Federal Grants & Contracts	1,483,569	1,932,884
A/R - Administrative Fees & Other	29,446	52,145
A/R - Due from CARMA	13,759	25,184
Other Assets	0	
Prepaid Expenses	795	6,173
Property & Equipment	32,190	9,069
	Total Assets	5,401,765
		5,480,726
 Liabilities		
Payables		
Accounts Payable	20,833	297,448
Accrued Salaries	(0)	19,422
Accrued Leave & P/R Withholdings	40,342	48,457
Amounts Held for Others	377,027	299,900
Unearned Revenue - CARTS	1,179,715	1,179,715
Deferred Revenue	0	0
	Total Liabilities	1,617,917
		1,844,942
 Equity		
Unrestricted Net Assets	3,440,729	3,440,729
Restricted Net Assets	195,054	195,054
Net Revenue (Expense)	148,065	
	Total Equity	3,783,848
		3,635,783
	Total Liabilities and Equity	5,401,765
		5,480,726

Revenue & Expense Report

September 30, 2022

Operational

	Year to Date	2022 Budget	% Budget to Date
REVENUE			
MPO Planning Funds	668,012	1,050,069	64%
MPO Planning Funds - Prior Years Carryover - ArDOT	-	348,904	0%
CARTS Accessibility Standards		-	0%
CARTS Regional Pathways Plan		184,000	0%
CARTS Regional Planning Studies		184,000	0%
CARTS South Loop		280,000	0%
Ozone Awareness	14,491	48,000	30%
Metroplan Member Dues	609,037	653,961	93%
State of Arkansas MPO Designated State Planning	22,500	20,000	113%
CARMA/MAWA Administrative Reimbursement	75,171	136,749	55%
Interest / Other Income	1,237		
	1,390,449	2,905,683	48%
EXPENSES			
Salaries and Fringe			
Planning Funds Salaries & Fringe	544,331	1,051,713	52%
General Operating Salaries & Fringe	84,200	96,460	87%
CARMA and MAWA Salaries & Fringe	72,104	82,244	88%
Indirect Salaries & Fringe	240,912	226,322	106%
TOTAL SALARIES & FRINGE	941,547	1,456,739	65%
Employee Professional Membership	2,595	9,000	29%
Subscriptions & Publications	408	5,000	8%
Professional Membership	8,250	15,000	55%
Automobile /Parking Expense	11,687	21,000	56%
Depreciation	7,466	38,000	20%
Insurance - General	1,573	20,000	8%
Legal / Accounting	25,805	35,000	74%
General Operating	124	16,000	1%
Maintenance / Repair	1,668	22,000	8%
Technology	47,089	95,000	50%
Materials and Supplies	13,197	20,000	66%
Lease Agreements / Office Equipment	10,054	36,000	28%
Outside Printing	5,492	15,000	37%
Postage	790	2,500	32%
Public Relations	928	7,000	13%
Rent	56,667	68,000	83%
Telephone	24,964	36,000	69%
Travel/Training	110,230	80,000	138%
Guest Speaker Series	-	10,000	0%
Miscellaneous	2,427	8,443	29%
CARTS Accessibility Standards	-	-	0%
CARTS Regional Planning Studies	-	250,000	0%
CARTS Regional Pathways Plan	-	230,000	0%
CARTS South Loop	-	350,000	0%
Consultants	18,114	60,000	30%
	349,526	2,905,682	12%
Net Revenue / Expense	99,375		

METROPLAN
Little Rock, Arkansas
Revenue & Expense Report
September 30, 2022
Engineering Services

			2022 Budget	% Budget to Date
PROJECTS - SURFACE TRANSPORTATION PROGRAM (STP)				
Jump Start (includes Design/CE&I)	ArDOT	Match		
Jump Start (includes CE&I) - Conway/Markham Street	19,095		152,000	
Jump Start (includes CE&I) - Conway/Markham Street Match *		4,774	38,000	
Jump Start (includes CE&I) - NLR/Levy	8,644		80,800	
Jump Start (includes CE&I) - NLR/Levy Match *		2,161	20,200	
Jump Start (includes CE&I) - NLR/Park Hill	73,120		336,000	
Jump Start (includes CE&I) - NLR/Park Hill Match *		18,280	84,000	
Jump Start (includes CE&I) - LR/12th Street	170			
Jump Start (includes CE&I) - LR/12th Street Match *		42		
Jump Start (including CE&I) Totals	101,029	25,257	711,000	0.18
Sherwood Maryland Avenue (Title II)	ArDOT	Match		
Sherwood Maryland Avenue (Title II)	66,564			
Sherwood Maryland Avenue (Title II) - Sherwood Match		16,641		
Sherwood Maryland Avenue (Title II)	66,564	16,641		
Benton Congo & Shenandoah	ArDOT	Match		
Benton Congo & Shenandoah	58,104		152,000	
Benton Congo & Shenandoah - Benton Match *		14,526	38,000	
Benton Congo & Shenandoah Totals	58,104	14,526	190,000	0.38
NW Lonoke County Trail	ArDOT	Match		
NW Lonoke County Trail	21,722		388,000	
NW Lonoke County Trail - Lonoke County Match *		5,431	97,000	
NW Lonoke County Trail Totals	21,722	5,431	485,000	0.06
Power Line Trail (Sherwood)	ArDOT	Match		
Power Line Trail	105,482		160,000	
Power Line Trail - Sherwood Match *		26,371	40,000	
Power Line Trail (Sherwood)	105,482	26,371	200,000	0.66
Wooster Roundabout (Wooster)	ArDOT	Match		
Wooster Roundabout (Wooster)	14,502		40,000	
Wooster Roundabout - Wooster Match *		3,625	10,000	
Wooster Roundabout (Wooster)	14,502	3,625	50,000	0.36
Jacksonville JP Wright Loop Road Design	ArDOT	Match		
JP Wright Loop Road Design	27,395		81,600	
JP Wright Loop Road Design - Jacksonville Match *		6,849	20,400	
Jacksonville JP Wright Loop Road Design Totals	27,395	6,849	102,000	0.34
Saline County Springhill Roundabout	ArDOT	Match		
Saline County Springhill Roundabout	62,230		160,000	
Saline County Springhill Roundabout - Saline County Match*		17,713	40,000	
Saline County Springhill Roundabout	62,230	17,713	200,000	0.40
Jacksonville Main Street Realign	ArDOT	Match		
Jacksonville Main Street Realign	70,967		160,000	
Jacksonville Main Street Realign - Jacksonville Match *		17,742	40,000	
Jacksonville Main Street Realign	70,967	17,742	200,000	0.44
General Engineering / Jurisdictional (annual estimate)	ArDOT	Match		
General Engineering / Jurisdictional (annual estimate)			600,000	
General Engineering / Jurisdictional (annual estimate) Match			150,000	
General Engineering/Jurisdictional Totals	-	-	750,000	-
TOTAL STP FUNDING (with match)	527,996	134,155	2,688,000	
TOTAL STP Consultant Expense (with match)	527,996	134,155		

* Jurisdictional match money may have been received by Metroplan, either in part or in whole, as required by the agreements and held as unearned revenue until expensed.

METROPLAN
 Little Rock, Arkansas
 Contributions - Dues
 September 30, 2022

Local Contributions - Dues	Year to Date	2022 Budget	% Budget to Date
Dues - Saline County	50,604	50,604	100%
Dues - Pulaski County	44,108	44,108	100%
Dues - Lonoke County	20,979	20,979	100%
Dues - Faulkner County	40,531	40,531	100%
ASSOCIATE COUNTY MEMBER			
Dues - Grant County	500	500	100%
Dues - City of Alexander	3,114	3,114	100%
Dues - City of Austin	3,183	3,183	100%
Dues - City of Bauxite	1,027	579	177%
Dues - City of Benton	32,213	32,213	100%
Dues - City of Bryant	19,010	19,010	100%
Dues - City of Cabot	24,443	24,443	100%
Dues - Cammack Village	716	716	100%
Dues - City of Conway	59,003	59,003	100%
Dues - City of England	2,279	2,279	100%
Dues - City of Greenbrier	5,250	5,250	100%
Dues - City of Guy	692	692	100%
Dues - City of Haskell	3,671	3,640	101%
Dues - City of Jacksonville	27,119	27,119	100%
Dues - City of Little Rock	139,788	186,384	75%
Dues - City of Lonoke	3,934	3,934	100%
Dues - City of Keo	190		
Dues - City of Maumelle	17,711	17,711	100%
Dues - City of Mayflower	1,825	1,825	100%
Dues - City of Mount Vernon	133	132	101%
Dues - City of North Little Rock	59,424	59,424	100%
Dues - City of Shannon Hills	4,131	4,131	100%
Dues - City of Sherwood	30,113	30,113	100%
Dues - City of Traskwood	455	455	100%
Dues - City of Vilonia	3,945	3,945	100%
Dues - City of Ward	5,568	5,568	100%
Dues - City of Wooster	959	959	100%
Dues - City of Wrightsville	1,419	1,419	100%
ASSOCIATE CITY MEMBER			
Dues - Hot Springs Village	500	500	100%
Dues - City of Sheridan	500	500	100%
	609,037	654,963	93%

METROPLAN
Little Rock, Arkansas
Balance Sheet
September 30, 2022

	9/30/2022	12/31/2021
Assets		
Cash		
Cash in Bank	1,878,972	1,452,374
Amounts Held for Others	451,352	299,900
Certificates of Deposit	523,282	523,282
CARTS Infrastructure Bank	1,179,715	1,179,715
Receivables		
A/R - Federal Grants & Contracts	1,309,149	1,932,884
A/R - Administrative Fees & Other	29,797	52,145
A/R - Due from CARMA	14,012	25,184
Other Assets		
Prepaid Expenses	795	6,173
Property & Equipment	31,262	9,069
Total Assets	5,418,336	5,480,726
Liabilities		
Payables		
Accounts Payable	7,335	297,448
Accrued Salaries	(0)	19,422
Accrued Leave & P/R Withholdings	44,776	48,457
Amounts Held for Others	451,352	299,900
Unearned Revenue - CARTS	1,179,715	1,179,715
Deferred Revenue	0	0
Total Liabilities	1,683,178	1,844,942
Equity		
Unrestricted Net Assets	3,440,729	3,440,729
Restricted Net Assets	195,054	195,054
Net Revenue (Expense)	99,375	
Total Equity	3,735,158	3,635,783
Total Liabilities and Equity	5,418,336	5,480,726

ITEM 3: AGENCY REPORTS

A. Metroplan Executive Director's Report

B. Arkansas Department of Transportation

C. Rock Region METRO

D. Bill and Hillary Clinton National Airport

E. Little Rock Port Authority

F. Federal Highway Administration

ITEM 4: 2023 METROPLAN DRAFT BUDGET

SUMMARY

Metroplan staff is preparing the 2023 budget and will present it at the board meeting. The board will then be asked to approve the budget, with any revision, at its December meeting.

ACTION NEEDED: Information Only

ITEM 5. OFFICERS NOMINATION COMMITTEE

SUMMARY

A nomination committee is required to recommend Metroplan Board Officers for 2023 and 2024. Officers are elected for two-year terms and include the President, Vice President, and Treasurer/Secretary. The Metroplan Board President will recommend a nomination committee to recommend Metroplan officers.

ACTION NEEDED: A motion to approve the nomination committee

TRANSPORTATION AGENDA

ITEM 6: 2023 -2026 CARTS TIP AND MTP AMENDMENT

SUMMARY

Metroplan staff completed the draft 2023-2026 CARTS TIP and associated *Amendment 4 to Central Arkansas 2050* and released both for public comment on October 9th. Projects in the TIP were selected by ArDOT, Metroplan, and Rock Region METRO and include all planned federal transportation projects scheduled to occur between FY 2023 and 2026. *Amendment 4 to Central Arkansas 2050* was developed to ensure consistency of both documents.

1. [Amendment 4 Central Arkansas 2050](#)
2. [2023-2026 CARTS TIP](#)

*Updated per ArDOT Comments/Corrections

ARDOT requested several clarifications and minor changes during the comment period. The changes from the original draft have been included in the documents scheduled for adoption and include:

- Metropolitan Transportation Plan
 - Added a brief summary of IIA and Amendment 101 funding
 - Clarified funding for the Bridge Funding Program, Carbon Reduction Program, National Electric Vehicle Infrastructure Program, and PROTECT Statewide Group Funding Categories
- Transportation Improvement Program
 - Modified generic statewide line items (4, 8, 9, 16, 19)
 - Renumbered various pavement funded with Act 416 funding
 - Job name change for 061684 (I-40, Hwy. 67-East (NLR), System Preservation)
 - Adjusted project limits for
 - 061681 – (Hwy 229, I-30-King Rd, System Preservation)
 - 061766 – (I-40, Hwy. 67 – East, System Preservation)

No other comments were received.

ACTION NEEDED: (1) Motion to Adopt Resolution 22-18 – Amendment 4 to Central Arkansas 2050
(2) Motion to Adopt Resolution 22-19 – 2023-2026 CARTS TIP



**RESOLUTION 22-18
AMENDMENT #4
CENTRAL ARKANSAS 2050**

WHEREAS, Metroplan is the officially designated Metropolitan Planning Organization (MPO) for the Little Rock-North Little Rock-Conway metropolitan area; and

WHEREAS, the MPO is charged with the responsibility of developing and administering the long-range transportation plan for the Central Arkansas Regional Transportation Study, *Central Arkansas 2050*; and

WHEREAS, Amendment 4 to *Central Arkansas 2050* was developed in concert with and reflects project allocations consistent with the CARTS 2023-2026 TIP; and

WHEREAS, Amendment 4 to *Central Arkansas 2050* includes updates to the financial revenue reflecting the Infrastructure Investment and Jobs Act and "Amendment 101;" and

WHEREAS, *Central Arkansas 2050 Amendment 4* was subject to public comment from October 9, 2022 to November 7, 2022;

NOW, THEREFORE, BE IT RESOLVED, that as the metropolitan planning organization for central Arkansas, the Metroplan Board of Directors, hereby approves and adopts Amendment 4 to *Central Arkansas 2050* (see attached).

Duly recorded this 16th day of November 2022.

SIGNED: _____

Doug Erwin, President
Judge, Lonoke County

ATTEST: _____

Allen Scott, Secretary-Treasurer
Mayor, City of Bryant



RESOLUTION 22-19
ADOPTION OF THE CENTRAL ARKANSAS REGIONAL TRANSPORTATION STUDY (CARTS)
FY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, Metroplan is the officially designated Metropolitan Planning Organization (MPO) for the Little Rock-North Little Rock-Conway metropolitan area; and

WHEREAS, a Transportation Improvement Program (TIP) for fiscal years 2023 through 2026 has been developed by Metroplan in cooperation with local governments, Rock Region METRO, and the Arkansas Department of Transportation; and

WHEREAS, the CARTS 2023 to 2026 Transportation Improvement Program (TIP) Project Table was developed in concert with *Central Arkansas 2050 Amendment 4*; and

WHEREAS, the draft 2023-2026 CARTS TIP was subject to public comment from October 9, 2022 to November 7, 2022;

NOW, THEREFORE, BE IT RESOLVED, that as the metropolitan planning organization for central Arkansas, the Metroplan Board of Directors, adopts the CARTS 2021-2024 CARTS Transportation Improvement Program (see attached).

Duly recorded this 16th day of November 2022.

SIGNED: _____

Doug Erwin, President
Judge, Lonoke County

ATTEST: _____

Allen Scott, Secretary-Treasurer
Mayor, City of Bryant

ITEM 7: 2023 PE CALL FOR PROJECTS

SUMMARY

Metroplan staff received nine applications requesting design funding for FFY 2023. Metroplan staff is reviewing these applications and will work with the scoring committee to recommend awards to the full board.

ACTION NEEDED: Motion to authorize Judge Erwin to appoint a committee (4 board members and 4 staff members) to score applications

ITEM 8: UPDATE ON METROPLAN STUDIES

SUMMARY

Metroplan staff will provide updates on the following ongoing Metroplan Studies.

1. Regional Greenways
2. Little Rock Port/Southloop Study
3. Metropolitan Transportation Plan

Action Needed: Information Only