

### METROPLAN

SMART PLANNING MAKES SMART PLACES.



### SMALL CITIES COUNCIL

November 16, 2022 • 9:00 AM

- Call to Order
- Introductions & Announcements
- 3. Summary of Previous Meeting
- 4. Community Spotlight on England
- Metroplan Updates
- 6. Nomination of 2023-2024 SCC Officers
- Grants Update
- Preview of Upcoming Meetings
- Adjourn

#### **SCC MEMBERS**

Alexander

10. Keo

Austin

11. Lonoke

Bauxite

12. Mayflower

Cammack Village

13. Mount Vernon 14. Shannon Hills

England

15. Traskwood

Greenbrier

Guy Haskell 17. Ward 18. Wooster

16. Vilonia

**HS Village** 

19. Wrightsville





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## INTRODUCTIONS & ANNOUNCEMENTS

- Projects
- Updates
- Successes
- Challenges
- January Community Spotlight?



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### SUMMARY OF PREVIOUS MEETING

September 28, 2022



#### Small Cities Council Meeting Summary

Wednesday, September 28, 2022 | 9:00 AM Jacksonville Community Center

Meeting PowerPoint slides available at <a href="https://metroplan.org/small-cities-council">https://metroplan.org/small-cities-council</a> SCC Members Attending

- I. Mayor Sammy Hartwick, President 2. Mayor Bernie Chamberlain
- 3. Mayor Charles Gastineau
- 4. Ms. Jennifer Hill
- 5. Mayor Allan Loring 6. Mayor Trae Reed
- 7. Ms. Nicci Rummel
- 8. Mayor Stephanie White

#### Metroplan Staff

9. Mr. Casey Covington

10. Mr. Daniel Holland

II. Ms. Bernadette Rhodes 12. Ms. Cindy Segebarth

13. Mr. Allen Skaggs 14. Mr. Tab Townsell

City of Austin City of Ward

City of Haskell

City of Wrightsville

City of Greenbrier

City of Lonoke

City of Ward City Clerk

City of Keo

Deputy Director/CARTS Study Director Transportation Planner/Program Manager

Community Planner

CFO/Administrator/HR Representative

Planning Technician Executive Director

#### I. Call to Order & Welcome

Mayor Hartwick called the meeting to order at 9:05 a.m. He welcomed participants, and acknowledged Metroplan's newest board member, Mayor Stephanie White of the City of Keo. He acknowledged their opian's newest total ornember, mayor ocephanic strings of the City of New Tile asked Mayor White to introduce herself. Mayor White expressed appreciation for Keo's inclusion in Metroplan and the resources available to members. She shared that Keo has a population of 207 with a dwindling population. Her aim is to take initiatives that will keep Keo viable and sustainable in

Mayor Hartwick asked all the remaining participants to introduce themselves.

#### 2. Introductions & Announcements

All participants introduced themselves than Manager



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#### **COMMUNITY SPOTLIGHT**





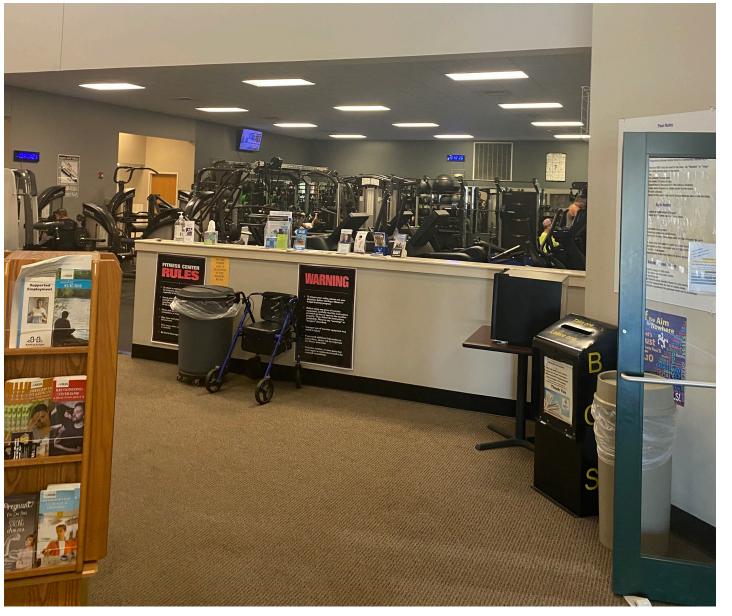


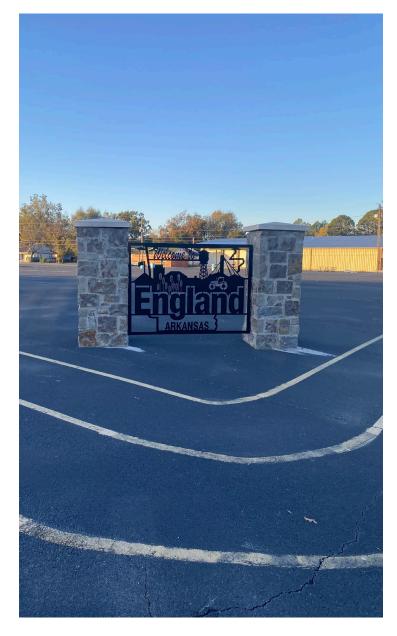














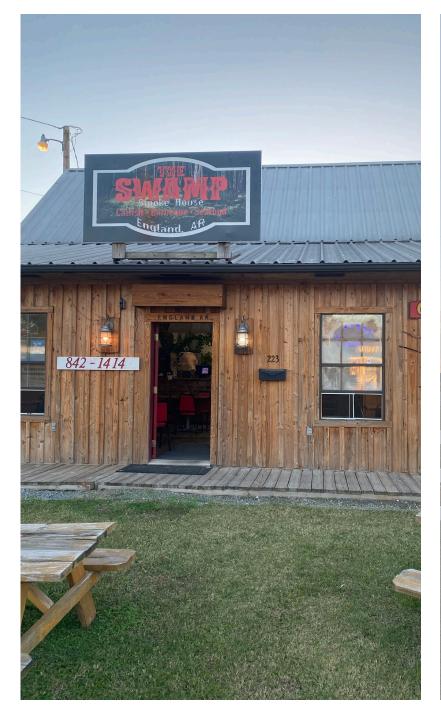
























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#### METROPLAN UPDATES

 Special Board Meeting today at 10:00 AM



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#### SMALL CITIES COUNCIL 2023-2024 OFFICER NOMINATIONS

- President
- Vice President

## **Grants Update**

Caran Curry
Senior Grants Counsel
November 15, 2022



## **ACT 224 Police Stipend Accounting**

- Must have an appropriation before distribution (sample)
   Didn't do one do it now, better than not doing one
- Within 180 days of payment, if person resigned and goes to another Ark. police agency as a full-time commissioned officer or retires no payback
- Fired or resigns to work elsewhere must pay the money back
- How to pay back determined on a case by case basis
   CSA/CenterPoint work with them

Happens before 2023, city to pay DFA for FICA & Medicare (7.65%); adjust the next 941 withholding report





## DUNS - UEI

Obtain your new Unique Entity Identifier (UEI) by visiting SAM.gov



As of April 2022, Feds no longer use a **DUNS Number** 

Only use UEI's - Unique Entity Identifier

To differentiate/track entities, feds assign a tracking # – 12 character, alpha numeric



### **SAM/UEI Validation**

Do this NOW - do not wait

www.sam.gov

**Duns# – UEI# - Unique Entity Identifier** 

One time validation

**Need: physical address** 

Invoices (have water co. send special bill)

**Incorporation papers** 

Mayor's Notarized Letter to appoint SAM Administrator





**Validation – once** 

Activation – yearly or you will have to validate again

Does not cost any money - free

### Validate a UEI?

Treasury is making every entity validate (provide certain documentation) its existence and prove that it is an actual entity

**WHY?** By requiring validation (documentation), the U.S. Government is trying to ensure that fraudulent organizations cannot register and get funding

**NOW.** Yesterday, preferably. Do not wait!

#### START EARLY

- Can take up to 4 months
- The process may take a while, especially if the registration/validation gets "bounced back."



## Pro-Tip: Keep It Public

When setting it up the SAM Search Authorization <u>do not mark</u> the record as "Private" because the records won't appear in the search display and grantors cannot find it

If you keep it "public" and allow the Search Authorization, you can perform a public search to find an entity registration

- Go to SAM.gov.
- Utilize the search box to describe what you are looking for.
- The initial results will show Active registrations ONLY.
  - Filter through Quick Search results by Record Status (Active/Inactive) or by Record Type (Entity Registration/Exclusion).
- When you find the entity record, the registration status will be at the top right.
- Click "View Details."



### **Documents Needed**

#### List A - Name and/or Address

#### Most Commonly Used Documents:

- Articles of Incorporation / Organization / Formation (if stamped as filed with an authority)
- Bank Statements\* (redact information that isn't necessary for validation)
- Certificate of Formation / Organization (if stamped as filed with an authority)
- Department of Treasury IRS letter assigning your EIN
- Secretary of State Certificate of Filing
- Screenshot/PDF file of your business profile\* in your state's online business registry or Secretary
  of State website (must be current registration and must include the registry URL)
- Utility Bills\* (water, gas, or electric only)

#### Other Documents You Can Use:

- Bylaws for your company (if stamped as filed with an authority)
- Certificates of Good Standing\* issued by your state to your business that contains date of incorporation, organization, or establishment
- City Business Tax Certificate\*
- Department of Treasury IRS Tax Exemption Status Letter\*
- "Doing-business-as" or DBA documents (if stamped as filed with an authority)
- Driver's License (for sole proprietors or individuals doing-business-as only; must be non-expired and have your exact name)
- IRS Form 8822-B or Form 990 for address change (filed only)
- IRS Forms marked as received by the IRS or processed by a CPA or e-filing software (e.g. Form 1040 with schedule C for sole proprietors)
- IRS Forms 1099\* if you are the recipient (not the filer)
- License to Operate\* (issued by city, state)
- Limited Liability Company Articles / Articles of Amendment
- Partnership documentation
- Passport (may only be used by sole proprietors or individuals doing-business-as where the
  physical business address is on the passport; must be non-expired and have your exact name and
  address. Passports without addresses or with addresses that are different than your physical
  business address cannot be used)
- Share Certificate
- State Sales and Use Tax Permit\*
- Tax invoices\* (federal, state, local, international)
- Town charter, documentation from state governments for town's formation; Governor's declarations; formal resolution from town council establishing office.

#### List B - Start Year and State of Incorporation

#### Most Commonly Used Documents:

- Articles of Incorporation / Organization / Formation (if stamped as filed with an authority)
- Certificate of Formation / Organization (if stamped as filed with an authority)
- Department of Treasury IRS letter assigning your EIN
- Secretary of State Certificate of Filing
- Screenshot/PDF file of your business profile\* in your state's online business registry or Secretary of State website (images must be current registration and must include the URL in the browser)

#### Other Documents You Can Use:

- Bylaws for your company (if stamped as filed with an authority)
- Certificates of Good Standing\* issued by your state to your business that contains date of incorporation, organization, or establishment
- "Doing-business-as" or DBA documents (if stamped as filed with an authority)
- IRS Forms marked as received by the IRS or processed by a CPA or e-filing software (e.g. Form 1040 with schedule C for sole proprietors, only if it contains your business start date)
- · Limited Liability Company Articles / Articles of Amendment
- Partnership documentation
- Town charter, documentation from state governments for town existence; Governor's declarations; formal resolution from town council establishing office, if it contains the date your entity began)

## **SAM/UEI Validation**

**Questions??** 

20-minute video



Caleb Alexander-McKinzie
Legal and Grants Counsel
Arkansas Municipal League
calexander@arml.org
501-978-6132

## **Broadband Challenge Grant**

**AKA Rural Connect** 

**ARPA** funded

**Recorded Webinar** 

**New On-line Application Portal** 

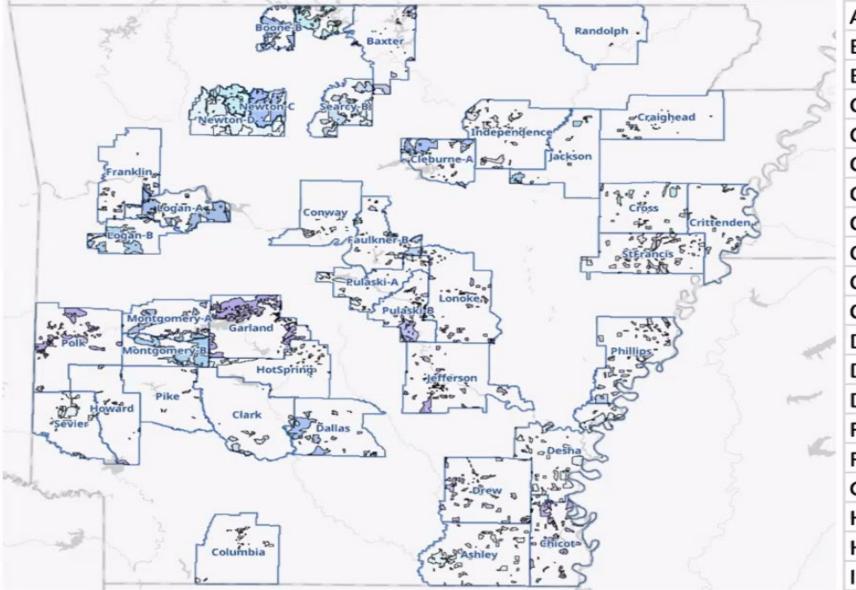


Round II

Match required



### 40 Project Grants Available



Ashley	Jackson
Baxter	Jefferson
Boone-B	Logan-A
Chicot	Logan-B
Clark	Lonoke
Cleburne-A	Marion-A
Columbia	Montgomery-A
Conway	Montgomery-B
Craighead	Newton-B
Crittenden	Newton-C
Cross	Newton-D
Dallas	Phillips
Desha	Pike
Drew	Polk
Faulkner-B	Pulaski-A
Franklin	Pulaski-B
Garland	Randolph
HotSpring	Searcy-B
Howard	Sevier

## **ARPA Rescue Update**

"New" Rules:

Fed. Procurement does NOT apply to Revenue Replacement Expenditure Category!!!



## **ARPA Rescue Update**

How are you spending your funding?

One and done? Employee Expenses?



Two and done?

## **ARPA Rescue Update**

How are you spending your funding?

Premium Pay
Recommended use Rev. Repl.
and give bonuses (if you are going to do it)
Still must be reasonable

### Issues

- Supply Chain Issues
- Hyper Inflation Costs (Ex. Generator \$48K to \$79K)
- Construction Longer Bid Period to get more bids
- Engineers Procure properly
- Advertisements federal requirements
- UGG Appendix II
- Every entity wants \$\$\$\$\$
- Written grant & accounting policies
- Premium Pay to elected officials
   Fix pay from City funds





#### THE DEPUTY SECRETARY OF THE TREASURY

WASHINGTON

September 23, 2022

#### Dear Recovery Program Recipients:

Thank you for the work that you do every day to support families across the country, including through your work on programs administered by the U.S. Department of the Treasury. We are writing to provide an update on the status of Treasury's operations regarding the recovery programs that it administers.

As you know, Congress gave Treasury the important responsibility of overseeing a range of recovery programs, including those funded by the American Rescue Plan. Over the past two years, Treasury has worked hard to fulfill that responsibility alongside dedicated state, local, territorial, and Tribal partners. And we have seen the impact, from the over 7 million payments made under the Emergency Rental Assistance Program to the over 50,000 projects undertaken by state, local, territorial, and Tribal governments in response to the COVID-19 pandemic through a variety of innovative and impactful approaches. We know that many of our recipients have had to significantly increase their capacity to administer these recovery funds, creating or expanding programs that have helped Americans across the country recover from the pandemic.

Just as many of you have had to expand your capacity, Treasury has also worked to build a dedicated team to oversee these funds, many of whom you know through our webinars, outreach calls, technical assistance, email, call center operations, and more. In particular, we have

### Infrastructure Investment and Jobs Act (2021)

### Arkansas to receive an est. \$4 billion over 5 years



# Infrastructure Investment & Jobs Act (IIJA)

- 375 unique programs at over a dozen federal agencies
- 125 new programs across 9 federal agencies representing +/- 25% of total spend
- 38% of funding contains provisions for expanded federal cost share for rural and disadvantaged communities
- Build.gov

### What is BABA?

- Build America/Buy America
- A part of the Infrastructure and Jobs Act (Nov. 2021)
- Bipartisan Infrastructure Law, Infrastructure Act – A once-in-a-generation investment in our nation's infrastructure
- Historic opportunity to increase domestic manufacturing with this game-changing law



## Iron and Steel Requirements

- All <u>iron and steel</u> used in covered projects must <u>be produced</u> in the US
- This means <u>ALL</u> manufacturing processes, from the initial melting stage through the application of coatings occurred in the US.



## Infrastructure Examples

- Roads, highways, and bridges
- Public transportation
- Dams, ports, harbors, and other maritime facilities
- Intercity passenger and freight railroads

- Airports
- Water systems
- Electrical transmission facilities and systems
- Utilities
- Broadband infrastructure
- Buildings and real property



### **BABA Covers**

- Applies to federal financial assistance awards (e.g., grants and loans) made after May 14, 2022 that will be used to:
  - Construct
  - Alter,
  - Maintain, or
  - Repair infrastructure in the US



## **Construction Materials Requirements**

- All construction materials used in covered projects (public works) are manufactured in the US.
- This means that all manufacturing processes for the construction material occurred in the US

### **Online Resources**

MADE IN AMERICA.GOV

- BuyAmerican.gov
- MadeinAmerica.gov (OMB)
- NLC.org
- https://www.fema.gov/grants/policyguidance/buy-america
- https://www.whitehouse.gov/omb/briefingroom/2022/04/20/how-build-america-buyamerica-guidance-strengthens-made-inamerica-requirements/



# State ARPA Funds – Water/Sewer Projects

Pass through from the Arkansas Natural Resources Division (ANRD)

Due Date: Nov. 4 at 4 PM

Received over 900 applications

Announced: Dec. 2



**Amounts: Up to \$5 Million** 

# State ARPA Funds – Water/Sewer Projects

**EPIC Water Navigator** 

**Announcement soon** 

**Assistance with W/WW applications** 



## Meet the Funders – Nov. 29, 2 PM









## AML Grants Program Updates

- Added an attorney part-time primary focus is water/wastewater grants/loans, etc. (Caleb Alexander-McKinsey)
- Add a paralegal as of Jan. 1 (grant searches)
- On-demand training + certifications soon
- Upcoming trainings:
  - Build America/Buy America (Infrastructure Act)
  - Grant Access Demonstration (free with NLC) Feb.?
- Meet the Funders
  - Currently recording ARND's Debbie Dickson State Revolving Fund

## **New Cybersecurity Grant**

Ark. FT 22 \$3.1M + match (hard or soft)

Cybersecurity Plan (statewide)

Statewide assessment



Based on assessment; up to \$1K solution

Lots of training for all

## **Equity Paragraphs**

Biden Administration often requires information on equity input.

Describe how community engagement strategies support their equity goals, including engagement with communities that have historically faced significant barriers to services, such as people of color, people with low incomes, limited English proficient populations, and other traditionally underserved groups

#### STATE AND LOCAL FISCAL RECOVERY FUNDS

#### Equity and Outcomes Resource Guide

How governments are incorporating equity, community engagement, evidence, and performance management into their use of State and Local Fiscal Recovery Funds





# City Health Dashboard: Connecting Small Cities to Big Data



Empowering cities to create thriving communities

#### Select a Metric

**Health Outcomes** 

Breast Cancer Deaths

COVID Local Risk Index

Cardiovascular Disease Deaths

Colorectal Cancer Deaths

Diabetes

Firearm Homicides NEW

Firearm Suicides NEW

Frequent Mental Distress

Frequent Physical Distress

High Blood Pressure

Life Expectancy

Low Birthweight

Obesity

Opioid Overdose Deaths

Premature Deaths (All Causes)

**Social and Economic Factors** 

Absenteeism

**Broadband Connection** 

Children in Poverty

Credit Insecurity Index

**High School Completion** 

Housing Cost, Excessive

Income Inequality

Neighborhood Racial/Ethnic Segregation

Racial/Ethnic Diversity

Third-Grade Reading Scores

Unemployment

Current, City-Level UPDATED

Annual, Neighborhood-Level

Violent Crime

**Health Behavior** 

Binge Drinking

Physical Inactivity

Smoking

Teen Births

**Physical Environment** 

Air Pollution - Ozone

Air Pollution - Particulate Matter

Housing with Potential Lead Risk

Lead Exposure Risk Index

Limited Access to Healthy Foods

Park Access

Walkability

**Clinical Care** 

Dental Care

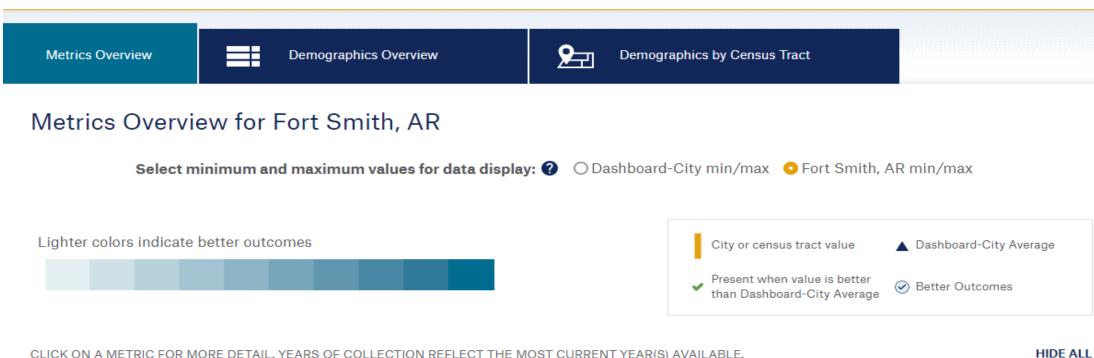
Prenatal Care

Preventive Services, 65+

Routine Checkup, 18+

Unincured

#### City Overview for Fort Smith, AR



CLICK ON A METRIC FOR MORE DETAIL, YEARS OF COLLECTION REFLECT THE MOST CURRENT YEAR(S) AVAILABLE.





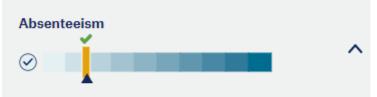


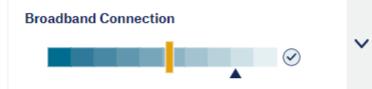
#### Social and Economic Factors



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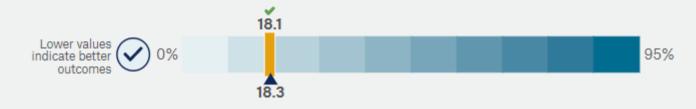








#### **Absenteeism**



**18.1%** of **Fort Smith's public school students** were chronically absent, compared to an average of **18.3%** across the Dashboard's cities.

#### **Description:**

Public school students who miss ≥15 days of school in an academic year (%). Note: this metric is at the city (not school district) level.

#### Source:

National Center for Education Statistics, Civil Rights Data Collection

#### Years of Collection:

2017-2018





Grant Access, a Members' Only Benefit.

Grants Data Base Access to over 10,000 grant opportunities, combination of Fed, State and Regional

Over 1K grant sources, updated daily Search 21 categories by Funder types or Funder

Ability to personalize Grant Alerts Each NLC City gets one login

For Grant Access program info contact Emily Collins NLC Senior Associate, Strategic Partnerships 202-626-3139



#### **New benefits!**

Lexipol's Digital's Grant Access Grant Writing Services – NLC members receive 25% off normal rates

Complete Grant Application Service – Normal Rate: \$5K per grant application, per project, per single applicant NLC Member Rate: \$3K

Custom Grant Research – Normal Rate: \$1K NLC Member Rate: \$750



**Bella Vista** Benton **Bentonville Bryant Bentonville Bryant** Camden Centerton Clarendon **Dermott Eureka Springs Fayetteville** 

**Fort Smith Fulton** Glenwood Hazen **Heber Springs Forrest City** Highland **Hot Springs** Lonoke Lowell Luxora **McCrory** 

Menifee Mulberry NLR **Pea Ridge Siloam Springs Texarkana Tontitown** Vilonia **West Memphis** Wilmot Wynne



Caran Curry ccurry@arml.org 501-517-0416



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#### **DECEMBER MEETINGS**

- Wednesday, December 14, 2022
   Jacksonville Community Center
  - > 9:00 AM: Small Cities Council focus on UDO
  - ▶ 10:00 AM: Metroplan Board



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#### THANK YOU!

#### **Contacts:**

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